**CALL TO ORDER (4:00 pm)**

**OFFICER APPOINTMENT/ELECTIONS:**

**CITIZEN’S INPUT (OPEN FOR CITIZEN COMMENTS)**

# **APPROVAL OF MEETING MINUTES:**

1. January 11, 2018: Regular Board Meeting

# **TREASURER/FINANCIAL**

1. ***Action Item:*** Expenditures: For period of January 6, 2018 through February 5, 2018
2. Financial/Analytical Reports as of 31 January 2018 (unaudited)
   1. Balance Sheet
   2. Profit/Loss Statement
   3. Revenue/Expense by function
   4. Workload Graphs

# **ONGOING / REGULAR BUSINESS**

1. Staff/Board Reports
   1. District Staff (District Manager/Administrative Assistant/District Clerk)
      1. Presentation of the Legislative Audit General Best Management Practices District Status
   2. Board/Other
   3. Scheduling/Calendar Updates
      1. Zero Waste Conference, March 5-7, 2018, Denver (part of SWANA Palooza SWANA Conference including Certification Training on Landfills, Collection Systems, and Recycling)
      2. Solid Waste Symposium (Utah SWANA Beehive Chapter), March 13-17, 2018, Springdale, UT, District Manager one of presenters
      3. Two Day Arbinger Workshop, Utah Local Government Trust, May 23-24, 2018, Salt Lake City
2. Management Plan Update
   1. Landfill Plan – on hold
   2. Compost Plan – on hold
   3. Waste Diversion Plan (Replacing Recycling Plan)
      1. ***Action Item:*** Mission Statement
      2. ***Action Item:*** Vision Statement
      3. ***Consensus Item:*** Timeline for plan completion
3. ***Action Item(s):*** Policy Reviews
   1. Policy 115-1050: Administrative Control Board Appointment Criteria, tabled from January meeting
   2. Policy 122-1050: Electronic Meetings, tabled from January meeting
   3. Policy 142-1070: GRAMA Record Management and Fee Policy, tabled from January meeting
   4. Policy 140-1050: Administrative Control Board Code of Ethical Conduct, tabled from January Meeting
   5. Policy 116.1-1240: Nepotism/Anti-Fraternization Policy (clarification on paragraph 109, Policy 116-1240, Employee Handbook), tabled from January Meeting
   6. Policy 141-1440: Visitors and Workplace Disruption Policy, tabled from January Meeting
4. Possible Action Item (bookmark): Klondike Franchise Agreements, if any

**CLOSED SESSION**

# District Manager Evaluation

# **CLOSING ACTIONS / ADJOURNMENT**

1. Next Regular ACB Meeting, 4 pm, Thursday, March 8, 2018
2. Adjournment

Dated this \_\_\_5th\_\_ day of \_\_\_February\_\_ , 2018

Brandon MacKay

District Clerk

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aides and services) during this meeting should notify Annette Myers at 435-259-3867 at least two (2) working days prior to the meeting.