**CALL TO ORDER (4:00 pm)**

**SWEARING IN OF NEW APPOINTMENT TO BOARD:** Pamala Hackley, Castle Valley Representative

**CITIZEN’S INPUT (OPEN FOR CITIZEN COMMENTS)**

# **APPROVAL OF MEETING MINUTES:**

1. December 14, 2017: Regular Board Meeting
2. December 21, 2017: Special Meeting (Budget and Fees Resolutions)

# **TREASURER/FINANCIAL**

1. ***Action Item:*** Expenditures: For period of December 15, 2017 through January 5, 2018
2. Financial/Analytical Reports
   1. Balance Sheet (unaudited) as of 31 December 2017
   2. Profit/Loss Statements (unaudited) as of 31 December 2017
   3. Workload Graphs as of 31 December 2017
3. ***Action Item*** 2018 Administrative Staff Salary and Compensation

# **ONGOING / REGULAR BUSINESS**

1. Staff/Board Reports
   1. District Staff (District Manager/Administrative Assistant/District Clerk)
      1. Status of P Cards in lieu of credit cards for personnel travel
   2. Board/Other
   3. Operational Updates
   4. Scheduling/Calendar Updates
      1. One Day Arbinger, Utah Local Government Trust, February 6, 2018, Salt Lake City, UT
      2. Zero Waste Conference, March 5-7, 2018, Denver (part of SWANA Palooza SWANA Conference including Certification Training on Landfills, Collection Systems, and Recycling)
      3. Solid Waste Symposium (Utah SWANA Beehive Chapter), March 13-17, 2018, Springdale, UT, Debby is a presenter
2. Possible Action Item(s): Policy Reviews
   1. Policy 115-1050: Administrative Control Board Appointment Criteria, tabled from December meeting
   2. Policy 122-1050: Electronic Meetings, tabled from December meeting
   3. Policy 123-1050: GRAMA Record Management and Fee Policy (update existing policy)
   4. Policy 140-1050: Administrative Control Board Code of Ethical Conduct, tabled from December Meeting
   5. Policy 116.1-1240: Nepotism/Anti-Fraternization Policy (clarification on paragraph 109, Policy 116-1240, Employee Handbook), tabled from December Meeting
   6. Policy 141-1440: Visitors and Workplace Disruption Policy, tabled from December Meeting
3. Possible Action Item (bookmark): Klondike Franchise Agreements, if any

**CLOSED SESSION**

# If needed in accordance with Utah Code 52-4-205

# **CLOSING ACTIONS / ADJOURNMENT**

1. Next Regular ACB Meeting, 4 pm, Thursday, February 8, 2018
2. Adjournment

Dated this \_\_5th\_\_ day of \_\_\_January\_\_ , 2018

Brandon MacKay

District Clerk

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aides and services) during this meeting should notify Annette Myers at 435-259-3867 at least two (2) working days prior to the meeting.