

SOLID WASTE SPECIAL SERVICE DISTRICT #1

D/B/A Canyonlands Solid Waste Authority

JOB DESCRIPTION FOR

EQUIPMENT OPERATOR II (ALL LOCATIONS)

Duty: Regular, Full-Time (Occasional Saturday or Holiday Work, As Needed)

Position: Non-Exempt (Hourly)

Pay Range: Negotiable (Dependent on Experience and Qualifications)



POSITION SUMMARY

Under direct supervision of the Operations Director, the Equipment Operator II performs a variety of skilled labor and maintenance functions, primarily consisting of heavy equipment operations to support the District's solid waste and recycling facilities. Must work effectively with the public and manage financial and charge transactions. The Equipment Operator II may be responsible for the safe operation of equipment at a recycling center, landfill, or transfer station for the purpose of transferring, spreading, covering, loading, and/or compacting waste, recyclables, or soil in a safe and efficient manner.

PRINCIPAL RESPONSIBILITIES (BY LOCATION)

The following principal responsibilities are related to an Equipment Operator II located at a **landfill/transfer station (solid waste facility)**:

- Open and close solid waste facilities and log waste loads, requiring reliability and punctuality to maintain the District's landfills for acceptance of waste from residential and commercial customers.
- Continuously monitor waste for evidence of unacceptable waste in materials and conduct and document random load inspections in accordance with landfill permits as well as District procedures and policies.
- Monitors the condition of roads into and inside the solid waste facility and picks up any windblown debris or litter within and outside of the solid waste facility's perimeters on a routine basis.

The following principal responsibilities are related to an Equipment Operator II located at **all locations**:

- Operates a variety of stationary and/or non-stationary heavy and light equipment to move dirt, cover compacted areas, create slopes/lifts/berms, and other operational needs utilizing the use of front-end loaders, bulldozers, scrapers, compactors, skid steers, forklifts, excavators, motor graders, light duty utility trucks, and balers.
- Reports mechanical defects, issues, and problems to the Operations Director and collaborates with certified mechanics to identify and troubleshoot mechanical issues.
- Completes daily logs, equipment inspection reports, and other documentation forms in accordance with District policies and procedures.
- Perform pre- and post-operation inspection as well as continuously monitor the condition of the equipment in accordance with District policies, procedures, and established preventative maintenance intervals to ensure it is always operationally ready and to minimize down time. Assists in basic maintenance when requested.
- Measure vehicle loads (as needed), collect fees, compute and record required information as indicated on landfill or recycling center tickets. Weigh or measure vehicle loads and calculate volumes for disposal based on waste type.
- Maintains a safe, organized, and clean working environment; identifies, reports, and supports the elimination of hazards, where applicable.
- Accurately balances and secures cash and receipts daily.
- Follows all safety policies and procedures.
- Performs other job-related duties as assigned.

MINIMUM QUALIFICATIONS

- Minimum three (3) years of experience in heavy equipment operations. Five (5) or more years preferred with extensive knowledge, training, and experience in heavy equipment operations and general maintenance.
- Ability to work unsupervised, strictly enforce District policies, and interact effectively with the public, commercial customers, and District contractors. Ability to establish positive working relationships with employees and the public.

- Good customer services skills to meet and exceed customer expectations; acts in a professional, courteous and cooperative manner toward customers and co-workers; works with a sense of honesty and trustworthiness. Possess ability to perform basic mathematical computations.
- Must possess a valid Utah State Driver's License.
- Must be at least 18 years of age.
- Legally eligible to work in the United States.
- Ability to perform physical requirements of the position with or without reasonable accommodations.
- Successfully complete and pass pre-employment drug and alcohol screening.

ENVIRONMENTAL FACTORS

Listed below are key points regarding environmental demands and work environment of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

- Required to be exposed to physical environment which involves dirt, odors, noise, weather extremes, and items that may be in solid waste or recycling.
- Work conditions may include standing and walking on level and uneven surfaces, twisting, sitting, climbing stairs and/or ladders, bending, pushing, pulling, crouching, reaching, crawling, grasping, dragging, lifting and carrying items weighting 50 pounds or more. May work above shoulder level with power and/or hand tools weighing 15 pounds or less in restricted, enclosed space(s).
- Requires meeting the physical requirements of the position and have mobility, hearing, visual acuity, and dexterity levels appropriate to the duties to be performed.

REWARDING COMPENSATION AND BENEFITS

Eligible employees can elect to participate in:

- Comprehensive medical benefits coverage, dental plans, and vision coverage.
- Health care spending accounts.
- Short- and long-term disability.
- Life insurance and accidental death & dismemberment insurance.
- Utah Retirement System (URS) benefits.
- Paid sick, vacation, and holiday leave.
- Work Boot Allowance and provided PPE.

EEO STATEMENT: The Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority) is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, protected veteran status, relationship, or association with a protected veteran (spouses or other family members), genetic information, or any other characteristic protected by applicable law.

The above statements are intended to describe the general nature and level of work being performed by employees and are not to be construed as an exhaustive list of responsibilities, duties, and skills required by personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the District. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.