

**SOLID WASTE SPECIAL SERVICE DISTRICT #1  
1000 E. Sand Flats Rd., Moab, UT 84532**

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**MINUTES: SPECIAL MEETING**

Tuesday, 10/16/2018

Grand County Courthouse, Council Chambers

**BOARD MEMBERS PRESENT:** Mary McGann (Chair), Kevin Fitzgerald (Vice Chair), Pamala Hackley, Janet Buckingham

Others present: Robin Dahm (Clerk)

Kalen Jones (Treasurer) was not present.

The minutes are presented in the order of the agenda and not necessarily in the order of discussion.

**CALL TO ORDER:** By Mary McGann at 10:08 a.m.

**ITEM A:** Closed session as described below.

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**START OF CLOSED SESSION**

**MOTION Kevin Fitzgerald moved/Janet Buckingham seconded** to enter into a closed session about the character, professional competence, physical and/or mental health of individuals in accordance with Utah code 52-4-205.

Robin Dahm left the room.

Closed session began at 10:09 a.m.

**MOTION Pamala Hackley moved/Kevin Fitzgerald seconded** to end the closed session at **TKTKTK** p.m. Motion passed.

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**END OF CLOSED SESSION**

Regular session restarted at 12:11 p.m.

**BOARD MEMBERS PRESENT:** Mary McGann (Chair), Kevin Fitzgerald (Vice Chair), Pamala Hackley, Janet Buckingham

Others present: Robin Dahm (Clerk), Brad Woodford

Kalen Jones (Treasurer) was not present.

**ITEM B:** Action item: Status of Manager of Solid Waste District #1

**MOTION Kevin Fitzgerald moved/Janet Buckingham seconded** to accept Deborah Barton's resignation of Thursday, October 18, 2018. Motion passed 4 to 0. Kalen Jones was not present.

**TASK Mary McGann will email Deborah Barton to let her know what to expect.**

**ITEM C:** Action item: Severance Package

**MOTION Janet Buckingham moved/Kevin Fitzgerald seconded** to accept the severance package discussed during today's closed session, which will be kept confidential. This package will be offered to Deborah Barton on October 18, 2018. Motion passed unanimously.

**MOTION Janet Buckingham moved/Pamala Hackley seconded** to move to item F.1. Recycling Center Operations, and to discuss the following agenda items in a future meeting:

- **ITEM D:** Possible action item: District Manager's Job Description
- **ITEM E:** Action item: Transitions Planning
- **ITEM F.2.** Moab and Klondike Landfills Operations

Motion passed unanimously.

**ITEM F.1.** Recycling Center Operations

Brad Woodford asked if the Board will be taking any actions soon that will affect him. Mary McGann stated that a special meeting before the regular board meeting is first required to decide how to move forward.

The Board stated that any potential closing of the recycling center would not close this facility to contractors.

When Kevin Fitzgerald stated that the Board would welcome feedback from Brad Woodford, Brad Woodford stated that continued access to drop off and pick up things is needed.

Brad Woodford then left the meeting.

The Board decided to discuss those agenda items deferred from today's meeting via email and/or the next regular meeting (November 8, 2018, 4:00 p.m.).

The Board discussed how to alert the staff to Debby Barton's resignation. This resignation is already public knowledge.

The Board helped Mary McGann word the email she will send to Deborah Barton about discussing the severance package. This meeting will involve Mary McGann, Pamala Hackley, and Deborah Barton and will take place October 18, 7:30 a.m.

**TASK Mary McGann will send this email to Deborah Barton, including the rest of the Board and Robin Dahm.**

## **CLOSING**

**Future considerations:** The next regular scheduled Board meeting will be held November 8, 2018, at 4:00 PM.

**Adjournment: MOTION Kevin Fitzgerald moved/Janet Buckingham seconded** to adjourn. Motion passed 4 to 0.

Meeting adjourned at 12:28 p.m.

Respectfully submitted,

Robin Dahm, District Clerk