

# SOLID WASTE SPECIAL SERVICE DISTRICT #1

## MINUTES— SPECIAL MEETING

Meeting Location: Grand County Library, 257 E Center St., Moab UT  
Tuesday, August 14, 2018

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Board Members present: Mary McGann (Chair), Kevin Fitzgerald (Vice-Chair), Kalen Jones (Treasurer), Pam Hackley, Janet Buckingham

Others Present: Deborah Barton (District Manager), Annette Myers (Administrative Assistant), Robert Myers (Interim Facilities Supervisor), Patrick Dean (Moab Public Works), Dan Kirkpatrick (Monument Waste), Sara Melnicoff (Moab Solutions), Brad Woodford (Green Solutions), Adam Watkins (SWSSD1 Employee)

**CALL TO ORDER:** By Chair Mary McGann at 5:02 as a quorum was present.

**Closed Session Pam Hackley moved/Janet Buckingham seconded** to enter closed session to discuss the character, professional competence, or physical or mental health of an individual (or individuals) {UAC 52-4-205 (1)(a)}. Motion carried four to zero. Closed session entered into at 5:02 pm. Attending the closed session were Mary McGann, Kalen Jones, Pam Hackley, Janet Buckingham and Deborah Barton. **Kevin Fitzgerald moved/Kalen Jones seconded** to move out of closed session at 5:21 pm.

### Special Meeting.

Mary McGann opened the special meeting for citizen's input and open discussion on operational concerns for the District's operations.

1. Sara Melnicoff addressed her concerns about the reduction in receiving types of material. She would like the Board to not take the stored materials to the landfill but to transport off site for recycling referencing Grand Junction. She shared pictures from 2007 when she operated the recycling center. She was concerned the District would lose the respect of the community if material was taken to the landfill instead of being recycled. She stated that CRI in Grand Junction will take Plastic #1, #2 and #5. She stated that if the District would continue to accept all #2, she would pledge to take the material to Grand Junction for recycling. She asked the Board to consider that recycling is a worthwhile effort as it preserves clean air and clean water. She believes that the recycling center in Moab can be as vibrant as the CRI center in Grand Junction. Discussion held that CRI does receive a substantial subsidy from the City of Grand Junction.
2. Discussion opened on the need to hire or contract with a District Clerk to remove the burden of the meetings from the District Manager. Consensus was to advertise the position as a salaried exempt part time employee or contractor for services.
3. Discussion opened on landfill operations and recycling center. Discussion held on additional days to close operations. Deborah stated the best additional day to close the Moab Landfill would be Monday, but Dan Kirkpatrick stated Monument Waste transfer station would not be able to handle the additional workload on Monday.
4. Discussion held on closing the center down and refurbishing or remodeling the center to improve collection, storage, processing and transportation through the center. Much discussion held on cleaning out the back yard of the recycling center, getting rid of the trash and broken pallets as well as bales of unmarketable product. District will work with Monument Waste for transporting the materials
5. Brad Woodford asked that the District continue to work to clean up the back area and make decisions on closure times. He asked that he be given enough lead time for any future decisions so he can work with his clientele and meet any District changes.
6. Discussion held that on days the recycling center is closed to the public, entities that provide commercial pick up of recyclable commodities would still be able to come into the center to offload material as they are charge accounts for that purposes.
7. Discussion held on the option to close the recycling center entirely with a consensus this was not the best option at this time. Currently operating hours are Monday, Tuesday, Thursday 8 to 5 and Saturday 8 to 12:30. The center is closed Wednesday, Friday, Saturday afternoons, and Sunday.
8. Discussion held on whether we need to continue with the monthly e-waste. Deborah stated this is a beneficial program and is not that difficult to host one time per month.

**CLOSING:**

Next meeting will be a Special Meeting as a Budget Workshop: August 29, 2018 at 3:30 pm at the District Offices, 1000 Sand Flats RD.

Next regular meeting of the Administrative Control Board: September 13, 2018 at 4 pm at the District Offices, 1000 Sand Flats RD.

Adjournment: Janet Buckingham moved/Pam Hackley seconded to adjourn the meeting. Motion carried five to zero. Meeting adjourned at 6:47 pm.

Respectfully Submitted,  
Deborah Barton, District Manager

Attachment: Task List for District Manager

## Task List for District Manager

1. Plan for the Recycling Center to be tied to the City of Moab RFP and remodeling the center. Include any proposals to close the center including when the closure would occur.
2. Research purchasing baler versus lease. Consider use of reserve funds as collateral or requesting excess be released for use for capital improvement.
3. Install, refurbish, and upgrade shack for Moab as current shack is unacceptable. Provide plan of when actions will be taken. Include scale upgrading area, security cameras. Work to obtain senior citizen as “greeters” at the Moab Landfill to include how to measure, calculate charges, and charge inbound customers, especially for Monday operations, especially partial days. Consider a campaign name such as Seniors for Solid Waste to recruit potential greeters.
4. Send proposed notice of closure and future plans to the Board regarding recycle center and Moab Landfill prior to posting to papers, District website, District facebook. Send any draft notices to the Board prior to publishing to keep them informed