

SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)
DBA Canyonlands Solid Waste Authority

Regular Meeting: <https://www.youtube.com/watch?v=RKuepMhL5pc>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to continue to hold electronic meetings without a physical anchor location. Due to the health and safety risks related to the ongoing COVID-19 pandemic, the Solid Waste District has continued to hold meetings by electronic means.

**MINUTES: REGULAR MEETING OF THE
SWSSD1 ADMINISTRATIVE CONTROL BOARD**
Wednesday, March 2, 2022, 4:00 PM

BOARD MEMBERS PRESENT: Kalen Jones (Chair), Mary McGann (Treasurer), Diane Ackerman (Member), Kevin Fitzgerald (Vice Chair), and Chad Harris (Member).

SWSSD1 Staff Present: Evan Tyrrell (Executive Director), Chris Scovill (Operations Director), and Leanne Crowe (District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district’s website located here:
<https://swssd1.org/board-meetings-and-financials/2022-agendas-and-minutes/>

REGULAR MEETING – CALL TO ORDER (4:00PM)

Kalen Jones called the meeting to order at 4:04 P.M.

CITIZEN'S INPUT

No live public comments were provided during the Citizen’s Input portion of the meeting. One written comment was received and read aloud by Evan Tyrrell.

“Dear Board,

Moab Solutions has been conducting mini waste audits in a few locations around town recently. We are focused on the amount of recycling placed in city cans - recycling making that horrible one-way trip to the landfill.

Pictured below is a city trash receptacle located on the parkway, showing recycling mixed in with the trash. (There is no recycle bin, thus no opportunity to recycle at this location.) The next photo shows what we pulled out of the trash, (carefully and while wearing gloves). It isn’t hard to set up systems and train staff to maximize the number of recyclables getting recycled - preferably up at our crown jewel of a recycle center, the CRC and its best-practices method for handling recyclable materials.

We will be putting out more information about how this could be done in the coming weeks. Then all we really need is a little bit of political will. That is where we hope you come in, with your support for the CRC and best practices recycling in general.

Given the state of the planet vis-a-vis climate change, it is vital to recognize the enormous benefits recycling brings us - reducing greenhouse gases, protecting land from exploitation for virgin materials, lowering energy needs by using existing rather than virgin materials, and plain old respect for the earth, which generously provides us with all we need to survive and thrive.

Thank you.



Sara Melnicoff
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435.259.0910 or 435.401.4685 ”

APPROVAL OF MEETING MINUTES

A. JANUARY 26, 2022 REGULAR MEETING

MOTION: Diane Akerman motioned/Mary McGann seconded to approve the January 26, 2022 minutes as recorded in the Board Packet. Roll call vote: Diane Ackerman, Mary McGann, Chad Harris, Kevin Fitzgerald, and Kalen Jones each voted yes. Motion passed 5-0.

TREASURER/FINANCIAL

B. ACTION ITEM: APPROVAL OF EXPENDITURES FOR THE MONTH OF JANUARY 2022

Evan Tyrrell provided a summary of the expenditures for the month of January 2022 stating we did make a lease payment on the BOMAG from the PTIF Fund. Other expenses were routine payroll and operations expenses.

MOTION: Diane Ackerman motioned/Mary McGann seconded to approve the expenditures for the month of January 2022 at \$323,669.12 as reported in the Board Packet. Roll call vote: Mary McGann, Kevin Fitzgerald, Chad Harris, Diane Ackerman, and Kalen Jones each voted yes. Motion passed 5-0.

REPORTS FROM BOARD AND STAFF

C. STAFF REPORTS

Evan Tyrrell provided his staff report. The annual report due to the City of Moab that is required in the franchise agreement for the collection of garbage and recycling has been submitted. Evan, Chris, and Mike attended training in Las Vegas, NV, which was very valuable. These classes will enable staff to receive additional credentials if desired through testing with SWANA. Chris took a Transfer Station Management class, Mike took a Manager of Landfill Operations class, and Evan took a Zero Waste Principles and Practices class. Evan was also able to network with attendees from Pitkin County, CO, near Aspen, who are in a similar situation to Moab. Evan continues to seek quotes for removal of the tire pile at the landfill but has not received responses to his multiple requests for quotes. He will continue to follow up on these. On March 17 and 18 there will be an additional training in Springdale, UT, which select staff will attend and Evan will present at.

At the next board meeting Evan hopes to present the financials for 2021. The District is waiting for a few additional items related to mineral lease monies and then the financial statements will be ready. Evan also wanted to make the Board aware that the trust holder for our General Revenue Bond has notified us of some incorrect language regarding making principal payments twice per year as opposed to once per year. The firm that did the bond will draft a resolution for the Board to review and if approved, then the bank will amend our payment schedule to reflect the correct, intended schedule of interest payments twice per year and principal payments once per year. This should be ready for the next Board meeting.

Evan also presented a request from Castle Valley for a Spring Clean Up event. Evan shared the request, the history, and the budget for this event, and asked for Board input. The Board discussed the considerations of an in-kind donation for the event and cost of this donation. The consensus is to provide a donation for this year for the disposal fees in an amount not to exceed \$1,000.00 and for Diane and Evan to provide education to the Town of Castle Valley regarding the costs for future events and options for recycling. On March 12th the District will hold a Household Hazardous Waste Disposal Event from 8-12 at the Recycling Center. We will hold a

similar event in the fall. This event is free for Grand County residents and has been well advertised. March 21st – April 2nd is the Spring Clean Up Voucher program for Grand County Residents. This program allows residents to dispose of up to 2 cubic yards of materials at Moab Landfill for free. On March 31st there will be a tour of the Recycling Center and then on April 1 the Recycling Coalition of Utah's Spring Conference will be held here in Moab. The Board is welcome to attend. On April 23rd the District will be hosting several Earth Day events including Cash for Cans and some live music. We are partnering with Moab Solutions to develop this event further. Evan also reported that he and LJ have noted ongoing issues with TerraTrash, the current billing software, and its negative effects on being able to efficiently bill customers for services rendered. LJ and Evan are actively looking at replacement software and will come back to the Board with additional information soon.

Chris Scovill presented an overview of each facility's operations and the needed updates to maintain or enhance operations at each facility. This ties into the Capital Improvement List previously presented. At Klondike Landfill, the RFP was delayed which has caused the working face to be moved to the all-weather spot. This change moves the timeline forward with the all-weather road project. We need to consider fill sequence to maintain compliance with our permits. Chris also explained the need to discuss an outside easement with the BLM. The waste grease and litter cleanups are ongoing projects but are improving with time. At the Moab Landfill, the delay in opening a new excavation has created a drastic elevation change between sites. We are addressing this challenge, and we have discussed lowering the South Ridgeline to address the elevation change. The District also created a visual berm due to the Lions Back Project that is made of a base of concrete. At some point, the District will need to pay to move the concrete out to Klondike, where it could be used as subgrade for the road. The green waste grind is continuing as the District had almost sold out of the Mulch from last year.

At the Transfer Station, the self-tarping system has been ordered and we are waiting for it to arrive. We are hopeful this will resolve the safety issues previously noted. Chris noted his concern regarding the shortage of CDL drivers available in this area, in part due to the new laws. Chris has been made aware of the concerns of drivers in entering the highway from the Transfer Station and their fear of being in an accident. We may need to request an acceleration lane from UDOT to improve driver safety. Stormwater runoff is still a concern and needs to be addressed. As we grow, we will need to consider limitations in zoning and space for additional employees and operations at the Transfer Station. Chris is working to address safety issues with the weights of the truck and the District is working to transition employee mindsets from being focused on revenue to being focused on safety as we load trucks to avoid damaging the vehicles. Since our acquisition of Monument, we have faced regulatory challenges and Jessica was working on these. Since she has left the organization, we need to address this. We are also lacking some safety training and may do a safety self-audit or consider bringing in a third-party auditor. On collections routes, we are low on polycarts, and there are often cans left over from previous providers which creates a safety issue with our trucks. We continue to operate with an older fleet which brings on additional maintenance costs. Soon we will need to purchase a new rear load truck. We also need to address driver training. We have many new drivers who lack training and as a result are causing damage to the vehicles, causing excess wear and tear, and failing to complete effective pre-trip inspections. We are addressing this with staff, but it is important for

the Board to be aware of these issues. Finally, the single stream recycling caused us to transition our transports to Denver. When we did so, we added operational risks and increased costs, especially with the increasing costs of fuel. At this time, we have a third-party hauler, and this gives us an opportunity to review these operations and determine what needs to be done long-term to improve this situation. Our primary Klondike Landfill fleet truck is about to fail, which could be a large expense. We may be able to reuse the current mechanic's truck to send it to Klondike. We are still searching for a water truck, and we will keep looking. At the CRC, we are evaluating the systems in place, but this is not the top priority at this time. Chris will continue to update the capital improvement list as operations develop. The Board briefly discussed the reported information.

No other District Staff reports were provided.

D. BOARD REPORTS

Kevin Fitzgerald wanted to acknowledge Evan and Chris and their teams in working together and keeping things moving forward.

No other Board Member reports were provided.

OLD BUSINESS

E. CONSIDERATIONS FOR UPDATING THE HOURS OF OPERATIONS FOR PUBLIC ACCESS AT THE MOAB LANDFILL

Evan Tyrrell opened a discussion with the Board regarding recommended changes to the Moab Landfill hours. The proposed changes would be Monday through Friday 8 AM to 4 PM and Saturdays from 8 AM to 1 PM. This would allow for better alignment with staffing at other facilities and would be implemented as a soft changeover to allow for education to the public. The Board identified that this was a staff decision and overall supported the recommended updated hours or operations, which will be phased in over the next few months.

F. UPDATE ON INFRASTRUCTURE AND CAPITAL IMPROVEMENTS LIST

Evan Tyrell and Chris Scovill presented an updated list of capital improvements and equipment needed. These items listed in the Board packet address the most urgent operational and safety needs of the District. The 980 Loader is the most critical need at this time.

G. UPDATE ON THE STATUS OF TRANSPORTING SINGLE STREAM RECYCLABLES TO THE GFL MATERIALS RECOVERY FACILITY (MRF) IN DENVER, COLORADO

Evan Tyrrell opened a discussion with the Board regarding including glass in the single stream recycling. There is a national shortage of Class A CDL drivers. We are working on helping several existing staff to get their CDL but the drive to Denver is dangerous and no existing staff are willing to make the drive at this time. The third party we are currently contracted with to haul

these materials may not be able to continue to provide these services soon due to other operational demands in their business. The alternate locations would be Phoenix or Las Vegas. These are a similar distance and drive time but are a much easier drive. The cost to tip materials is greater in Denver than it was in Salt Lake City. The City of Moab is the only municipality in the state of Utah that accepts glass curbside comingled with single stream. Other locations offer either a separate collection service or satellite locations for drop off. This is trending to a dual stream system. Due to our contract with the City, this will continue to present challenges including increased costs. The Board would like to review the contract with the City to consider a possible amendment and looking at alternatives to transport it. Ideally, we could process these materials in house and have vendors pay us for picking up those materials but that is a long-term goal. In the short term, we need to consider other options for transporting our recyclables. There is opportunity to provide education to the community as well as looking at financial implications of each option for the program. The Board would like Evan to begin discussions with the City of Moab regarding the current contract and provided its overall support to begin removing glass from the current curbside recycling program.

H. POSSIBLE ACTION ITEM: DISCUSSION AND APPROVAL TO PURCHASE OR ENTER INTO A LEASE AGREEMENT WITH CATERPILLAR FINANCIAL TO PURCHASE A CATERPILLAR 980 FRONT-END LOADER

Evan Tyrrell opened a discussion regarding the need for a 980 front end loader. The 980 Loader at Klondike Landfill is currently being rented, and we do not have an adequate spare unit at this time. At Moab Landfill there is currently a 962 Loader, and the spare 938 needs a complete engine rebuild. If rebuilt, the unit could be used at the transfer station to support operations there. Currently there is very limited inventory and a long wait time for new equipment. The District is requesting to lease or purchase the 980 loader. This would spread the financial impact over a larger period by leasing for five to six years rather than a shorter lease or purchasing it outright. The life-expectancy is eight to ten years. Not having this equipment would be detrimental to operations.

MOTION: Chad Harris motioned/Kevin Fitzgerald seconded to approve staff to move forward with a six-year lease agreement with Caterpillar Financial for the 980 Front End Loader with an interest rate of 3.39%, with 12 semiannual payments not to exceed \$30,022.00 with a final balloon payment of \$123,520.00 and total obligation over the life of the loan totaling \$483,782.32. Roll call vote: Chad Harris, Kevin Fitzgerald, Mary McGann, Diane Ackerman, and Kalen Jones each voted yes. Motion passed 5-0.

NEW BUSINESS

I. POSSIBLE ACTION ITEM: DISCUSSION AND APPROVAL TO PURCHASE POLYCARTS FOR GARBAGE AND RECYCLING COLLECTION SERVICES

Evan Tyrrell opened a brief discussion regarding the need to eliminate three can collection service in Moab and Spanish Valley. The response to the letter sent to residents has been positive and many have requested polycarts. The goal is to replace these as customers are willing, as well

as to remove the older carts that are a safety risk to staff. We also are gaining new business daily. New lids have been ordered for the old monument waste carts, but there is still a very limited inventory. The most used item is a 96-gallon weekly container. The lead time for these orders is six to eight weeks. There is a need for additional blue recycling carts and maroon/brown trash carts. Several quotes are provided in the packet from different vendors. The global omni-carts are more affordable at a cost per cart and a sample cart has been ordered to ensure it will work with our trucks. The carts are recyclable and include a ten year warranty.

MOTION: Kevin Fitzgerald motioned/Mary McGann seconded to approve the purchase of Polycarts from IPL Global in an amount not to exceed \$45,000.00. Roll call vote: Kevin Fitzgerald, Diane Ackerman, Chad Harris, Mary McGann, and Kalen Jones each voted yes. Motion passed 5-0.

J. POSSIBLE ACTION ITEM: DISCUSSION AND APPROVAL TO PURCHASE A MECHANIC CRANE TRUCK TO SUPPORT EQUIPMENT MAINTENANCE AND REPAIRS

Chris Scovill and Evan Tyrrell opened a brief discussion regarding the need for a mechanic truck that is equipped with a crane. Currently we pay a third-party mechanic to come on site and do some of the heavy-duty repairs. There is a long-term savings in bringing this in house, and due to mechanic demand, there may be a delay in being able to access services which could result in a shut down until the repairs are made. The costs of both the third-party service and lost revenue in down time is significant. The intent would be to convert the current mechanic's truck to a fleet vehicle for Klondike. The supply of these trucks is extremely limited at this time, so a blanket approval amount is requested so that we can move quickly once a truck is identified, and a deposit can be put down to hold the item.

MOTION: Kevin Fitzgerald motioned/Mary McGann seconded to approve the purchase of a used, fully functioning mechanic crane truck that will serve the District's current and perceived future needs at the discretion of the District's Operations Director in consultation with the District's Master Mechanic and Executive Director in an amount not to exceed \$80,000.00. Roll call vote: Kevin Fitzgerald, Mary McGann, Chad Harris, Diane Ackerman, and Kalen Jones each voted yes. Motion passed 5-0.

K. POSSIBLE ACTION ITEM: DISCUSSION AND APPROVAL TO PURCHASE A MOBILE HOT WATER PRESSURE WASHER TO SUPPORT THE CLEANING AND MAINTENANCE OF HEAVY EQUIPMENT

Chris Scovill opened a brief discussion with the Board regarding the need for this equipment. It is a self-contained diesel unit that is on a trailer and could be hauled with any of our trucks. This would complement the unit we currently have at the transfer station and would allow us to address the employee engagement and safety issues by maintaining cleaner fleets and helping our mechanical staff. Like other equipment, there is a very limited inventory, and we are actively searching for a used model in good condition.

MOTION: Mary McGann motioned/Kevin Fitzgerald seconded to approve District Staff to purchase a mobile hot water pressure washer in an amount not to exceed \$35,000.00 Roll call vote: Mary McGann, Kevin Fitzgerald, Diane Ackerman, Chad Harris, and Kalen Jones each voted yes. Motion passed 5-0.

CLOSING ACTIONS AND ADJOURNMENT
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L. FUTURE CONSIDERATIONS

Evan Tyrrell would like to schedule annual tours of the facilities with the Board. Mary would like to invite other commissioners to attend as well. Evan will send out an email to schedule this, and the board would like to start with the Klondike site. Kevin Fitzgerald will be able to attend the recycling conference as well.

The next Regular ACB meeting is scheduled for April 13, 2022, beginning at 4:00pm.

M. ADJOURNMENT

MOTION: Diane Ackerman motioned/Kevin Fitzgerald seconded to adjourn the meeting. Roll call vote: Kalen Jones, Kevin Fitzgerald, Mary McGann, Diane Ackerman, and Chad Harris each voted yes. Motion passed 5-0.

The meeting adjourned at 6:11pm

Respectfully submitted to the Board,

Leanne Crowe
District Clerk, Solid Waste Special Service District #1