

SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)
DBA Canyonlands Solid Waste Authority
Special Meeting

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the Canyonland Solid Waste Authority Office as an anchor location. The Canyonlands Solid Waste Authority Office is located at 2295 S Highway 191, Moab, UT 84532. Masks are encouraged for in-person attendees. The public is invited and encouraged to view this meeting, which will be streamed live on YouTube: <https://www.youtube.com/channel/UCQvZRosmlr80RZPUW-fkJ2A> (SEARCH YOUTUBE FOR “Canyonlands Solid Waste Authority”).

**MINUTES: SPECIAL MEETING OF THE
SWSSD1 ADMINISTRATIVE CONTROL BOARD**
Wednesday, July 27, 2022, 10:00 A.M.

Board Members Present: Kevin Fitzgerald (Vice-Chair), Diane Ackerman (Member), and Mary McGann (Treasurer). Kalen Jones joined the meeting at 10:12 A.M. Chad Harris was absent.

SWSSD1 Staff Present: Chris Scovill (Operations Director), LJ Blackburn (Executive Assistant), and Leanne Crowe (District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district’s website located here: <https://swssd1.org/board-meetings-and-financials/2022-agendas-and-minutes/>

SPECIAL MEETING BOARD WORKSHOP

I. CALL TO ORDER

Kevin Fitzgerald called the meeting to order at 10:08 A.M.

CITIZEN’S INPUT

Pam Hackley was present to observe the training at the Board’s request.

BOARD WORKSHOP – INTERVIEWING AND HIRING TRAINING

II. INTERVIEWING AND HIRING TRAINING

Leanne Crowe led a training on interviewing and hiring best practices and processes in preparation for hiring a new Executive Director.

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| CLOSING ACTIONS AND ADJOURNMENT |
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III. CLOSING ACTIONS/ ADJOURNMENT

A. FUTURE CONSIDERATIONS

The next regular meeting of the Administrative Control Board is scheduled for August 17, 2022 at 4 P.M.

IV. ADJOURNMENT

MOTION: Diane Ackerman motioned/ Kevin Fitzgerald seconded to adjourn the meeting.: Mary McGann, Kevin Fitzgerald, Diane Ackerman, and Kalen Jones each voted yes. Motion passed 4-0.

The meeting adjourned at 11:26 A.M.

Respectfully submitted to the Board,

Leanne Crowe
District Clerk, Solid Waste Special Service District #1