

**SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)**  
***DBA Canyonlands Solid Waste Authority***

**Regular Meeting:** <https://www.youtube.com/watch?v=PJETm1V7Pek>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

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**MINUTES: REGULAR MEETING OF THE  
SWSSD1 ADMINISTRATIVE CONTROL BOARD**  
***Wednesday, September 20, 2023, 4:00 P.M.***

**Board Members Present: Kalen Jones (Chair), Chad Harris (At-Large Member), and Diane Ackerman (Castle Valley Representative). Mary McGann and Kevin Fitzgerald were not present.**

**SWSSD1 Staff Present: LJ Blackburn (Administrative Director), Chris Scovill (Operations Director), Mike Kenerley (Executive Director), Nick Lundberg (District Accountant), and Jessica Thacker (Program Manager).**

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here:  
<https://swssd1.org/board-meetings-and-financials/2023-agendas-and-minutes/>

**REGULAR MEETING – CALL TO ORDER (4:00 P.M.)**

Kalen Jones called the meeting to order at 4:03PM.

**CITIZEN'S INPUT**

Sara Melnicoff (Moab Solutions) provided the following input:

Sara Melnicoff expressed appreciation to Mike Kenerley for his efforts and stated that she had coordinated an expansion from single-stream recycling at the Moab Charter School. She hoped the process could be expanded to other schools and the community.

**APPROVAL OF MEETING MINUTES**

- A. ACTION ITEM: REVIEW AND APPROVAL OF JUNE 28, 2023 REGULAR MEETING MINUTES**
- B. ACTION ITEM: REVIEW AND APPROVAL OF JULY 26, 2023 REGULAR BOARD MEETING AND PUBLIC HEARING MINUTES**
- C. ACTION ITEM: REVIEW AND APPROVAL OF JULY 31, 2023 SPECIAL MEETING MINUTES**
- D. ACTION ITEM: REVIEW AND APPROVAL OF AUGUST 16, 2023 REGULAR BOARD MEETING MINUTES**

**MOTION: Diane Ackerman motioned/Chad Harris seconded to approve the meeting minutes for August 16, 2023 as found in the packet. Kalen Jones, Chad Harris, and Diane Ackerman voted yes. Motion passed 3-0.**

**MOTION: Chad Harris motioned/Diane Ackerman seconded to approve the meeting minutes for June 28, July 26, and July 31, 2023 as found in the packet. Kalen Jones, Chad Harris, and Diane Ackerman voted yes. Motion passed 3-0.**

**TREASURER/FINANCIAL**

- E. ACTION ITEM: REVIEW AND APPROVAL OF EXPENDITURES FOR THE MONTH OF AUGUST 2023**

LJ Blackburn provided a brief overview of the expenditures for the month of August 2023 citing costs such as typical payroll and employee benefits, a payment to the District's Workman's Compensation insurance, fuel, PTIF payment, TAMS electronic waste recycling shipment, and repairs and maintenance to fleet vehicles and containers.

**MOTION: Chad Harris motioned/Diane Ackerman seconded to approve the expenditures for the month of August 2023 in the amount of \$505,114.67. Kalen Jones, Chad Harris, and Diane Ackerman voted yes. Motion passed 3-0 unanimously.**

**REPORTS FROM BOARD AND STAFF**

- F. STAFF REPORTS**

Mike Kenerley provided a staff report indicating that the District is fully staffed, and operations have been going well. He provided an update on the new collection vehicle stating that it should be delivered the following day. Mike Kenerley indicated that the tire removal at the Moab Landfill had been approved by the UDEQ and that the District is currently awaiting a timeline for removal from Liberty Tire. He stated that the newly

installed radios are proving to be very useful as well as providing an update on the Raftalis study and that a candidate has been selected for the insurance brokerage RFP. Mike Kenerley gave a summary of the Wyoming Solid Waste and Recycling Association Conference that he and Jessica Thacker attended as well as the facility tours they attended. A discussion was held regarding some of the facilities that were visited. Mike Kenerley announced that LJ Blackburn will be retiring shortly and he wanted to express appreciation for all her hard work and efforts at the District.

Chris Scovill provided a brief staff report stating that the new loader is tentatively scheduled to arrive the following week, that 890,000 pounds of metal was removed from the Canyonlands Transfer Station and indicated that Veolia had completed a quarterly pickup of collected Household Hazardous Waste at the Community Recycle Center.

LJ Blackburn provided a brief staff report in which she provided an explanation of the purpose of the insurance brokerage RFP and the candidate that was chosen as well as an update to the changes made to the District bank accounts. She stated that ACMS training is underway and that the software should be going live in November.

Jessica Thacker provided a brief staff report stating that the District was not selected for the EPA SWIFR Grant and stated the Veolia pickup of HHW was highly successful and well-received. She stated that she had been mainly focused on internal administrative tasks but indicated that the Fall Voucher Program had been finalized and ready to launch in October.

## **G. BOARD REPORTS**

Diane Ackerman provided a Board report stating that she had submitted an Opinion Piece to local publications and expressed frustration that erroneous statements/statistics had been made in the piece. A very detailed conversation regarding multiple topics such as numbers of single-stream users versus Community Recycle Center users, the presence of glass in single-stream, potential public input regarding the City Franchise Contract, revenue sources generated from recycling, and other various topics ensued.

Kalen Jones provided a brief Board report stating that he had met with City officials to restart discussion on the renegotiating of the City Franchise Agreement and their interest in the results of the rate study.

No other Board reports were given.

<b>FUTURE CONSIDERATIONS</b>
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**H. NEXT REGULARLY SCHEDULED MEETING OF THE ACB IS SET FOR WEDNESDAY, OCTOBER 18, 2023.**

**I. ADJOURNMENT**

**MOTION: Chad Harris motioned/Diane Ackerman seconded to adjourn the meeting. Kalen Jones, Chad Harris, and Diane Ackerman voted yes. Motion passed 3-0 unanimously.**

Respectfully submitted to the Board,

*Jessica Thacker*

Jessica Thacker

*District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)*