

**SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)**  
**DBA Canyonlands Solid Waste Authority**

**Regular Meeting and Public Hearing:** <https://www.youtube.com/watch?v=VfA7irNwuC0>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

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**MINUTES: REGULAR MEETING AND PUBLIC HEARING OF THE  
SWSSD1 ADMINISTRATIVE CONTROL BOARD**  
*Wednesday, July 26, 2023, 5:00 P.M.*

**Board Members Present: Fitzgerald (Vice-Chair), Mary McGann (Treasurer), Chad Harris (At-Large Member), and Diane Ackerman (Castle Valley Representative). Kalen Jones (Chair) was not present.**

**SWSSD1 Staff Present: LJ Blackburn (Administrative Director), Chris Scovill (Operations Director), Mike Kenerley (Executive Director), Savannah Humphreys (Bookkeeper/Administrative Assistant), Nick Lundberg (District Accountant), and Jessica Thacker (Program Manager).**

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here: <https://swssd1.org/board-meetings-and-financials/2023-agendas-and-minutes/>

**REGULAR MEETING – CALL TO ORDER (5:00 P.M.)**

Kevin Fitzgerald called the meeting to order at 5:02PM

**CITIZEN'S INPUT**

The following public comments were received:

Kris Westrum expressed concern at the addition of single-stream recycling carts at the Community Recycle Center (CRC) and offered assistance in updating signage at the CRC, citing their previous efforts at Arches National Park.

Sara Melnicoff expressed concern at the addition of single-stream recycling carts at the CRC and urged CSWA to reconsider other options for expanding recycling opportunities as well as apprehension regarding the disposal of glass from previous single-stream recycling shipments. She stated that, due to this knowledge, outreach and education in the community should be expanded. Sara Melnicoff suggested that CSWA reach out to experts in the community to refine their operations.

## TREASURER/FINANCIAL

### **A. ACTION ITEM: REVIEW AND APPROVAL OF EXPENDITURES FOR THE MONTH OF JUNE 2023**

No action on this item – moved to the next regularly scheduled Administrative Control Board meeting.

## REPORTS FROM BOARD AND STAFF

### **B. STAFF REPORTS**

Mike Kenerley provided a staff report expressing appreciation to CSWA staff for their hard work and willingness to make changes to increase efficiencies in the workplace. He also provided an update on the status of operational trucks as well as changes to CSWA staffing. Mike Kenerley stated that radios had been updated to streamline operations and enhance communications and the RFP for the financial advisor was nearly complete. He stated that a benefits brokerage RFP had been released and was currently awaiting bids. A brief discussion regarding the benefits of the changes made to the CRC operations was held.

Chris Scovill provided a brief staff report stating his increased involvement in dispatch operations and acknowledged the District's efforts towards addressing the more negative aspects of operations and management. A discussion regarding both District staff and Board members experiences on route collections ensued. Chris Scovill stated the District was currently waiting for an arrival late for the newly purchased loader.

LJ Blackburn provided a brief update on the AMCS software data transfer and implementation.

Jessica Thacker provided a detailed staff report indicating participation in several past and upcoming programs, collaborations, and meetings such as the Volunteer Chef for the Youth Garden Project's Weed N' Feed, opening communication with leadership of the Grand County School District, generating a financial presentation for the Grand County Commission, completion of the District staff photo board, and other programmatic actions. A discussion regarding the issue on conflicting information located on the website was held.

### **C. BOARD REPORTS**

Diane Ackerman provided an update on her recycling collaboration with a representative of HMK Elementary School as well as indicating that the Moab Sun News had expressed interest in implementing a sustainability column in the future.

No other Board reports were provided.

A brief discussion on the current status and timeline of the EPA grant that was submitted ensued.

**PUBLIC HEARING – CALL TO ORDER (6:00 P.M.)**

**D. PUBLIC HEARING ON ADOPTING THE PROPOSED RATE INCREASES AND CHARGES FOR SERVICE**

Kevin Fitzgerald called the Public Hearing to order at 6:01PM. Mike Kenerley stated the rules and procedures for the public notification for proposed fee changes as well as a summary of each presented resolution.

No public input was received. The public hearing was closed at 6:08PM.

**E. ACTION ITEM: DISCUSSION AND ADOPTION OF RESOLUTION #2023-601 TO APPROVE THE REVISED CANYONLANDS RECYCLING CENTER FEE SCHEDULE WITH CHANGES TO THE COST OF E-WASTE DISPOSAL**

**F. ACTION ITEM: DISCUSSION AND ADOPTION OF RESOLUTION #2023-602 TO APPROVE THE REVISED CANYONLANDS TRANSFER STATION FEE SCHEDULE WITH CHANGES TO THE COST OF FREON CONTAINING ITEMS FOR DISPOSAL**

**G. ACTION ITEM: DISCUSSION AND ADOPTION OF RESOLUTION #2023-603 TO APPROVE THE ADDITION OF A LOCKING BAR SERVICE FOR DUMPSTERS AND ROLL-OFF CONTAINERS**

**H. ACTION ITEM: DISCUSSION AND ADOPTION OF RESOLUTION #2023-604 TO APPROVE THE REVISED ROLL-OFF FEE SCHEDULE WITH THE ADDITION OF RATES FOR 40 YARD ROLL-OFF CONTAINERS**

**I. ACTION ITEM: DISCUSSION AND ADOPTION OF RESOLUTION #2023-605 TO APPROVE THE REVISED RESIDENTIAL AND COMMERCIAL TRASH AND COLLECTION SERVICES WITH AN ADDITION OF A HANDLING CHARGE FOR EXCESSIVE AMOUNT OF WAG BAGS DISPOSED OF IN CARTS OR CONTAINERS, AND CHANGES TO THE COST OF DRIVE-U AND BACK DOOR SERVICES**

**MOTION:** Mary McGann motioned/Chad Harris seconded to adopt the Resolutions #2023-601, #2023-602, #2023-603, #2023-604, and #2023-605 as presented. Roll-call vote: Mary McGann, Kevin Fitzgerald, Chad Harris, and Diane Ackerman voted yes. Motion passed 4-0 unanimously.

**FUTURE CONSIDERATIONS**

**J. NEXT REGULARLY SCHEDULE MEETING OF THE ACB IS SET FOR  
WEDNESDAY, AUGUST 16, 2023**

**ADJOURNMENT**

The meeting was adjourned by Kevin Fitzgerald at 6:10PM.

Respectfully submitted to the Board,

*Jessica Thacker*

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*District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)*