

NOTICE OF REGULAR MEETING
SOLID WASTE SPECIAL SERVICE DISTRICT #1
DBA Canyonlands Solid Waste Authority
Wednesday, July 16, 2025, 4:30 P.M.

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new administrative building as the Anchor Location. The new administrative building is located at 2295 S. Highway 191, (gray building behind the gate on the right) Moab, UT 84532. Electronic participation is available via Zoom Meeting at: <https://us02web.zoom.us/j/81097269036?pwd=xUYbekbFDsYxuzEz4qllcTmafekOP.1> Meeting ID 810 9726 9036 Passcode 015703

The public is invited and encouraged to view this meeting, which will be streamed live on YouTube: <https://www.youtube.com/channel/UCQvZRosmlr80RZPUW-fkJ2A> (SEARCH YOUTUBE FOR “Canyonlands Solid Waste Authority”). Meeting packets are made publicly available for download prior to commencing each publicly noticed meeting at <https://swssd1.org/board-meetings-and-financials/2025-agendas-and-minutes/>

REGULAR MEETING - CALL TO ORDER (4:30 P.M.)

CITIZEN’S INPUT*

APPROVAL OF MEETING MINUTES

- A. **Action Item:** Review and Approval of May 21, 2025 and June 18, 2025 Regular Meeting Minutes

TREASURER/FINANCIAL

- B. **Action Item:** Review and Approval of June 2025 Financials

REPORTS FROM BOARD AND STAFF

- C. Staff Reports
- a. Chris Scovill
 - b. Lily Houghton
 - c. Jessica Thacker
 - d. Nick Lundburg
- D. Board Reports

OLD BUSINESS

- E. **Discussion/Possible Action Item:** Review and Approval for the Purchase of a Composter as part of the Food Waste Diversion and Pilot Compost Program/ Infrastructure
- F. **Discussion item:** Proprietary Roll-off Container System
- G. **Discussion item:** Glass Recycling Grant Submission

NEW BUSINESS

- H. **Action Item:** Review application(s) for Board Vacancy and Recommend an Appointment to the Grand County Commission
- I. **Discussion/Possible Action Item:** Review and Approval for the Purchase of Two Walking-floor Trailers
- J. **Discussion/Possible Action Item:** Review and Approval to Enter a Public/Private Partnership
- K. **Discussion/Possible Action Item:** Review and Approval to Enter an MOU with Local Non-Profit Entity
- L. **Discussion Item:** Staff Appreciation Picnic
- M. **Discussion Item:** Local Advertising limits

FUTURE CONSIDERATIONS

- N. August ACB meeting scheduled for Wednesday, August 20, 2025, at 4:30 PM

CLOSED SESSION (if needed)

ADJOURNMENT

- O. Meeting Adjourned

***NOTE:** Public comments for the meeting record can be received in one of three ways. Please email swssd1@swssd1.org with the subject line “SWSSD1 Public Comment” by 2:00 P.M. on Wednesday, July 16 2025, if you would like your comments to be heard as part of the Regular Meeting. Written comments are limited to 400 words. Alternatively, members of the public may attend the meeting in person at 2295 South Highway 191, Moab, UT 84532 or may attend virtually via the Zoom weblink during the Citizen’s Input section of the Regular Meeting at 4:30 P.M. to provide verbal comments. Comments are limited to a duration of three (3) minutes in length. Members of the public can join the Zoom meeting.

Dated this 14th day of July, 2025 Lily Houghton
Lily Houghton, Administrative Coordinator

SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)

DBA Canyonlands Solid Waste Authority

Regular Meeting: https://www.youtube.com/watch?v=uxg9rleq_Ko

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

MINUTES: REGULAR MEETING OF THE SWSSD1 ADMINISTRATIVE CONTROL BOARD *Wednesday, May 21, 2025, 4:00 P.M.*

Board Members Present: Colin Topper (Chair/Moab City Council Representative), LJ Blackburn (Vice-Chair), Mary McGann (Grand County Commission Representative), Mike Duniway (At-Large Member), and AJ Throgmorton (At-Large Member) were present. Diane Ackerman (Castle Valley Representative) and Ashley Wareham (Treasurer) were not present.

SWSSD1 Staff Present: Chris Scovill (District Manager), Nick Lundberg (District Accountant), Lily Houghton (Administrative Manager), and Jessica Thacker (Program Manager/District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here:

<https://swssd1.org/board-meetings-and-financials/2025-agendas-and-minutes/>

REGULAR MEETING – CALL TO ORDER (4:00 P.M.)
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Colin Topper called the meeting to order at 4:09PM.

CITIZEN'S INPUT

No Citizen's Input was received.

APPROVAL OF MEETING MINUTES

A. ACTION ITEM: REVIEW AND APPROVAL OF MARCH 19, 2025 REGULAR MEETING MINUTES

MOTION: Mary McGann motioned/Mike Duniway seconded to approve the March 19, 2025 meeting minutes with as presented in the Board Packet. Colin Topper, Mary McGann, LJ Blackburn, and Mike Duniway voted yes. Motion passed 4-0.

TREASURER/FINANCIAL

B. ACTION ITEM: REVIEW AND APPROVE OF MARCH AND APRIL 2025 FINANCIALS

Lily Houghton provided an overall summary of expenditures for the months of March and April 2025. Payroll account expenses totaled \$195,944.40 in March and \$260,224.83 in April. She stated the increase was primarily due to the timing of medical insurance premium payments, approximately \$45,000, which were paid in February rather than March due to the AP cycle. In addition, Sunday route service began on March 30, slightly earlier than planned, resulting in higher payroll costs offset in part by increased mobilization fees. Payroll expenses in April also reflect increased compensation for certain positions. The District continues to utilize Elwood Staffing as part of an introductory period for new hires, with 32 direct employees and 7 temporary staff as of April, bringing staffing levels closer to full capacity. Including costs invoiced through Elwood, total payroll-related expenses would have been approximately \$220,000 in March and \$283,000 in April.

Operations account expenses were \$257,908.40 in March and \$249,832.26 in April. March expenses included \$7,469.22 in building repairs and maintenance related to the setup of the new Transfer Station shop. In April, \$31,000 in rental payments were processed after resolving invoicing discrepancies. Temporary labor remains a significant line item in the operations account, though it continues to offset payroll costs.

Year-to-date contributions to the PTIF account total \$695,000, with \$100,000 contributed in March and \$40,000 in April. There were brief discussions held on certain line items on the Profit & Loss for further clarifications.

MOTION: LJ Blackburn motioned/Mary McGann seconded to approve the expenditures of the month of March 2025 in the amount of \$553,852.80 and for April 2025 in the amount of \$552,963.27 as presented in the Board Packet. Colin Topper, Mary McGann, LJ Blackburn, Mike Duniway, and AJ Throgmorton voted yes. Motion passed 5-0.

REPORTS FROM BOARD AND STAFF

C. STAFF REPORTS

Chris Scovill provided an update on recent activities, beginning with appreciation for the Board's participation in a recent site tour—the first full tour conducted since his tenure began. He emphasized the value of firsthand facility visits, especially as infrastructure planning progresses. Mr. Scovill shared insights from recent industry events, including the SWANA Beehive Chapter meeting, the Recycling Coalition of Utah conference, and the national Waste Expo, highlighting useful vendor contacts and challenges such as fleet capacity. He noted that 50% of the District's collection fleet currently functions as backup, well above the recommended threshold, and shared strategies discussed for improving vehicle acquisition and maintenance.

Operationally, Mr. Scovill reported progress on staff performance reviews, improved maintenance workflows, and increased efficiency due to the hiring of a full-time welder and expansion of container repair operations. A mulch grind was recently completed to provide feedstock for the composting program, and the District is preparing its first shipment of recycled glass to Momentum Recycling. The Moab Landfill permit renewal is ready for submission to UDEQ, and the newly excavated cell at Klondike Landfill is nearing the application phase. He also noted the successful sale of 691 tons of scrap metal for nearly \$74,000 and outlined a plan to improve future recovery and sorting efforts.

Looking ahead, Mr. Scovill acknowledged that while recent gains have stabilized daily operations, they are not sufficient to address long-term needs. Missed opportunities for optimal infrastructure expansion mean the District must now pursue interim strategies, such as increased self-hauling and service redistribution between facilities. To support strategic planning, Mr. Scovill is coordinating with Forsgren Engineering on a facility needs assessment and intends to bring in additional third-party support for HR, IT, safety, and financial consulting. He also recommended tracking mulch-related revenues and expenses as part of the compost program's cost center. Additional discussion were held regarding AMCS software improvements, CIB funding requests, and the financial audit schedule.

Lily Houghton provided an update on hiring and administrative efforts, reporting that the District recently hired a skilled equipment operator with prior landfill-specific experience. She is currently reviewing applications for a dispatch position, a key role expected to enhance internal coordination. To support continuity and institutional knowledge, Ms. Houghton has developed a series of administrative guides covering critical tasks such as payroll processing, insurance claims, and phone system updates—resources referred to as the “hit by the bus” principle by HR consultant Jill from Expedition HR.

She also reported progress on employee performance reviews, which are nearing completion, and noted that the District's employee handbook has been submitted for legal review. Additional policy updates, including reimbursement procedures, are also in development. Mrs. Houghton shared that the District's new public outreach podcast, *Trash Talk*, is now airing monthly on KZMU, with recent episodes covering general operations and composting. The next episode, *Clear Intentions*, will focus on glass recycling. The podcast is available online, with plans to integrate it into the District's website. Audio improvements are underway, and community feedback has been positive.

Jessica Thacker provided an update on the USDA composting grant, noting that the project has faced significant delays due to suspended funding and shifting federal requirements. After weeks without communication from the grant administrator, she confirmed the District's account was reactivated and the welcome kit was received. A new payment request system was also implemented, requiring additional training. Due to these delays, the original two-year grant period has effectively been reduced to 18 months, and no-cost extensions will not be allowed. The originally proposed Green

Mountain Technologies composter, priced at \$231,000 with a six-month lead time, may no longer be feasible given the shortened timeline.

To address this, Ms. Thacker has secured two alternative bids: a \$59,000 option from Eco Drum, a tunnel-based, expandable system commonly used in agricultural operations; and a \$113,000 bid from Engineered Compost Systems (ECS), a covered aerated bay setup. Both alternatives offer shorter lead times and greater flexibility. Ms. Thacker noted that Eco Drum offers a 10-year warranty and may be well suited to Moab's dry climate, though additional research is needed. The District plans to meet with the City to review the options and select a system that ensures the food waste diversion and compost pilot program can be implemented within the remaining grant period.

Nick Lundberg provided a financial update and shared that the District's annual audit is scheduled for June 3–5, 2025. He noted that last year's audit was completed within two days and expects a similar timeline this year. Board members and District management may be contacted for interviews during the audit process. Mr. Lundberg indicated that preparations are going smoothly and that the District should be in good shape.

He is continuing to work on the accounts receivable reconciliation as of December 31, 2024, and has moved certain expenditures related to the new building to the fixed asset register, helping to reduce expenses on the profit and loss statement. He plans to present a more detailed year-to-date financial review at the next board meeting, once March and April revenue figures are finalized.

D. BOARD REPORTS

The majority of the Board Members did not provide Board Reports but all did express appreciation for the Board workshops and its informative nature. There was a brief discussion regarding Colin Topper's research into the plastic bag ban in Moab and enforcement methods.

NEW BUSINESS

E. *DISCUSSION/POSSIBLE ACTION ITEM:* NCL MASTER LEASE AGREEMENT – EXHIBIT E LESSEE RESOLUTION

Chris Scovill introduced the discussion by providing background on the proposed lease of a new 20-yard rear-load garbage truck through a municipal lease facilitated by Sourcewell pricing. He emphasized that while rental trucks have been a necessary short-term solution, they are costly and unsustainable for long-term operations. The lease would allow the District to transition to fleet ownership at nearly half the monthly cost of rentals. This first lease option is for a Curbtender body mounted on a Freightliner chassis, with financing offered over a 7-year term to align with industry-standard replacement schedules.

Chris Scovill explained that this lease represents a cautious step toward standardizing and modernizing the fleet while also evaluating the dealer's service and support capabilities.

Due to production lead times, the truck would arrive in July, and one rental would be returned upon its arrival. He added that, although the District currently operates various makes and model this trial is a way to test product quality and dealer responsiveness before pursuing a broader fleet conversion. Extended warranties are being explored to mitigate long-term repair costs, which are significant given the District's remote location.

Board members asked clarifying questions about repair responsibilities, lease savings, and equipment turnover strategy. It was confirmed that the District would handle routine repairs, but new trucks would be covered by warranties initially. Dealerships are expected to provide timely support, with proximity to Grand Junction viewed as a logistical advantage. The monthly rental costs currently exceed \$8,000 per truck, while the proposed lease would significantly reduce costs and support long-term financial planning. While more leases may be pursued in the future, the current approach is intentionally measured to ensure operational fit, dealer reliability, and financial sustainability.

MOTION: Mary McGann motioned/Mike Duniway seconded to approve the lease contract between the Solid Waste Special Service District #1 and Lease Servicing Center, Inc and complete the Lessee Resolution as presented in the Board Packet and signed by the Chair. Colin Topper, Mary McGann, LJ Blackburn, Mike Duniway, and AJ Throgmorton voted yes. Motion passed 5-0.

F. DISCUSSION/POSSIBLE ACTION ITEM: LSC ENVIRONMENTAL

Chris Scovill provided an informational update on an alternative daily cover (ADC) options presented by LSC Environmental. The ADC system—already in use by San Juan County—offers multiple benefits, including reduced soil usage and potential applications beyond daily cover, such as erosion control, final capping, and hydro-mulching. He noted the material cost is reasonable and could pay for itself over time, but the upfront cost of the application equipment remains a barrier. While he is still evaluating machine options, including third-party and rebuilt units, he emphasized that financing would be available through government-oriented lenders that use Sourcewell pricing.

The equipment would primarily be used at the Klondike Landfill, though its versatility allows for potential applications at the Moab Landfill as well. The system uses a large tank and spray platform similar to highway erosion control sprayers, and can accommodate additives to support slope stabilization or final closure work. No board action was requested at this time. Chris Scovill indicated he is continuing to explore viable machine options and wanted to gauge board support for the concept in advance of a formal proposal.

G. DISCUSSION ITEM: MOTIVE

Chris Scovill provided an overview of Motive, the District's current fleet management system, which includes GPS tracking, front and rear cameras, fuel monitoring, and idle time tracking for all vehicles. Although Motive has been in use under a three-year contract expiring in September, a deeper dive into its full functionality has only recently begun. He emphasized that the system plays a critical role in operational accountability,

allowing staff to verify customer complaints, monitor driver behavior, and manage fuel efficiency. He noted that idle time alerts can now be customized to help dispatch intervene when vehicles remain stationary beyond acceptable limits.

Chris Scovill shared that Motive is actively promoting contract renewals with several pricing options, including three- and five-year terms and bundled services. While the District has explored alternative vendors, Motive's comprehensive toolset and existing infrastructure make it a strong candidate for renewal. He clarified that no action is currently being requested and that the final decision will depend on further evaluation, including potential additions like in-cab cameras with event-based recording features to mitigate liability concerns.

H. *DISCUSSION/POSSIBLE ACTION ITEM: AMCS UPDATE/NEW CONTRACT*

Chris Scovill provided an update on contract negotiations with AMCS, the District's software provider. Following a discussion at the Waste Expo, AMCS agreed to transition the District to an annual renewal model while maintaining the pricing and benefits of the original agreement. This includes continued access to system upgrades, discounts, and locked-in rates, with the added flexibility to opt out each year if needed. He noted that the only change to the contract terms is in Section 5, which outlines the updated renewal structure.

The updated agreement will also retroactively credit the District for services used since September 2024, allowing the new contract to begin from the date of signing. Chris Scovill noted that the payment for the 2024–2025 year is still outstanding but would be processed upon contract approval. He recommended proceeding with the updated contract to formalize the agreement and avoid losing the retroactive credit offered.

MOTION: Mary McGann motioned/LJ Blackburn seconded to approve the AMCS Platform Proposal as presented in the Board Packet and signed by the District Manager. Colin Topper, Mary McGann, LJ Blackburn, Mike Duniway, and AJ Throgmorton voted yes. Motion passed 5-0.

FUTURE CONSIDERATIONS

I. NEXT ACB MEETING IS SCHEDULED FOR WEDNESDAY, JUNE 18, 2025

CLOSED SESSION

J. TO DISCUSS PENDING OR REASONABLY IMMIMENT LITIGATION

K. TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL

MOTION: Mary McGann motioned/Mike Duniway seconded to go into closed session to discuss pending or reasonably imminent litigation and the character, professional competence, or physical or mental health of an individual. Colin

Topper, Mary McGann, LJ Blackburn, Mike Duniway, and AJ Throgmorton voted yes. Motion passed 5-0.

ADJOURNMENT

L. ADJOURNMENT

The regular meeting was adjourned by Colin Topper.

Respectfully submitted to the Board,

Jessica Thacker

Jessica Thacker

District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)

SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)

DBA Canyonlands Solid Waste Authority

Regular Meeting: <https://www.youtube.com/watch?v=NIZVeFSFzPQ>

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MINUTES: REGULAR MEETING OF THE SWSSD1 ADMINISTRATIVE CONTROL BOARD *Wednesday, June 18, 2025, 4:00 P.M.*

Board Members Present: Colin Topper (Chair/Moab City Council Representative), LJ Blackburn (Vice-Chair), Mary McGann (Grand County Commission Representative), Diane Ackerman (Castle Valley Representative), Ashley Wareham (Treasurer), and Mike Duniway (At-Large Member) were present. AJ Throgmorton (At-Large Member) was not present.

SWSSD1 Staff Present: Chris Scovill (District Manager), Nick Lundberg (District Accountant), Lily Houghton (Administrative Manager), and Jessica Thacker (Program Manager/District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here:

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REGULAR MEETING – CALL TO ORDER (4:30 P.M.)
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Colin Topper called the meeting to order at 4:30PM.

CITIZEN'S INPUT

Sara Melnicoff, speaking on behalf of herself and Kym Beck, expressed deep gratitude for Moab Solutions' partnership with CSWA, particularly with Chris and the Recycling Center staff. She highlighted the importance of being able to utilize the center regularly, noting that they haul thousands of items there each month. Sara also mentioned that Kym Beck would have exciting updates to share at a future meeting. They both expressed appreciation for the District's work and their shared commitment to environmental stewardship.

TREASURER/FINANCIAL

A. ACTION ITEM: REVIEW AND APPROVE OF MAY 2025 FINANCIALS

Lily Houghton provided an overall summary of expenditures for the month of May 2025 reporting total expenses of \$751,548.45, largely due to three pay periods occurring within the month. The District continues to utilize Elwood Staffing for onboarding new personnel, maintaining a workforce of 30 employees and 7 temporary workers. This staffing approach allows for a flexible introductory period before making permanent hiring decisions.

She indicated that operations expenses for May totaled \$283,275.94, with notable costs including \$2,251.17 in welding and other setup expenses for the new operations shop. Additionally, three months' worth of loader rental invoices for the Moab Landfill, March through May at \$2,500 per month, were received and paid during the month.

Lily Houghton stated that PTIF contributions had reached \$845,000 year-to-date following a \$150,000 deposit in June, with \$115,000 allocated to the bond fund to build reserves and \$35,000 to a contingency fund. Additional May expenses included a significant expense in the Repair & Maintenance budget, with \$23,000 spent on retrofitting two damaged biosolid containers with epoxy liners. These liners, which carry a 10-year warranty, were deemed more cost-effective than frequent container replacements.

MOTION: Mary McGann motioned/Diane Ackerman seconded to approve the expenditures of the month of May 2025 in the amount of \$751,548.45 as presented in the Board Packet. Colin Topper, Mary McGann, LJ Blackburn, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 6-0.

REPORTS FROM BOARD AND STAFF

B. STAFF REPORTS

Chris Scovill reported that the permit renewal for the Moab Landfill was submitted and is now pending review by the UDEQ. He stated that the contract with AMCS was finalized and backdated to April 2025, aligning with the original negotiation period and providing flexibility for earlier renewal. He also noted coordination with the County Road Department to address deteriorating road conditions at the Moab Landfill entrance and confirmed preparations for the Fourth of July, including borrowing a water truck and supporting joint training exercises with the fire and sheriff's departments at the landfill.

Chris Scovill indicated that progress with Grand County Planning & Zoning has been slow, but a new county engineer is expected to start soon, which may facilitate forward movement on the proposed facility expansion. He is working to finalize a scope of work with an engineering consultant and expressed concerns about zoning limitations, noting that upgrades may require a shift to "heavy industrial" zoning. He is exploring alternative solutions such as a site-specific overlay.

Chris Scovill also addressed a proposed private landfill at Danish Flats, which is seeking state approval to accept municipal solid waste, construction and demolition debris, and hazardous waste. He stated that while the operator has expressed interest in avoiding competition with CSWA, the site's public access and rail connectivity could pose a threat to District operations.

Lastly, Chris Scovill reported several operational challenges in June, including a loss of structural integrity at the Moab Landfill's working face due to extreme dryness. A water truck was temporarily contracted to stabilize the surface, and he emphasized that the recent board-approved water truck purchase will help prevent similar issues. He also reported simultaneous equipment failures at Klondike—including two loader breakdowns and a scale outage—as well as a fire in a transfer truck, likely caused by a lithium-ion battery. He expressed appreciation to the Moab Valley Fire Department for their efforts.

Lily Houghton reported that the District's annual audit took place earlier this month and was generally positive. She noted that this year's audit reflected her first full year overseeing financial operations and acknowledged a few areas for improvement. Key recommendations included reevaluating the employee loan program and improving public notice compliance by ensuring all board members are correctly listed on the Utah Public Notice Website. She stated the auditors also strongly emphasized the need for a formal credit card policy. She indicated her own District card may be canceled to separate reconciliation duties from card usage, with essential charges shifted to other staff.

Lily Houghton provided an update on AMCS system improvements, stating that several billing issues have been resolved, including improper application of credit notes and undercharging for additional containers. She noted ongoing issues including generation limitations and missing receipt logos. She highlighted ongoing efforts to improve routing and reporting capabilities, particularly regarding customer service agreements.

Lastly, Houghton proposed creating a check-signing schedule to help distribute Board Member involvement more evenly and reduce last-minute coordination. She indicated advanced scheduling might help Board Members with limited availability. She also invited Board participation in an upcoming HR training session on employment law hosted by Expedition HR.

Jessica Thacker reported that she and Chris Scovill would be meeting with representatives from the Southeast Utah Health Department (SEUHD) to explore improvements to the District's used oil collection program. She identified a block grant opportunity through UDEQ that could fund expanded collection infrastructure, outreach, and education. She indicated since the SEUHD oversees program compliance and site inspections, their input is critical.

Jessica Thacker stated she has been preparing for several additional program and administrative efforts. She stated the District's participation in the upcoming 4th of July parade and recently began reviewing all active and inactive franchise agreements for the

Klondike Landfill, contacting haulers for updated insurance documentation and issuing termination notices where applicable. She will also attend an upcoming presentation from Synergy, a group proposing a plastic film collection program in partnership with manufacturers like NexTrex. She reminded board members to complete their required training certifications, noting she had received most submissions but would follow up with remaining individuals next week. Lastly, Jessica Thacker reminded the Board Members of the upcoming “Waste and recycling Workers Week” and encouraged them to reach out to express appreciation to all District staff’s hard work. A brief discussion on events and benefits regarding this appreciation week ensued.

Nick Lundberg reaffirmed that the District’s annual audit was completed efficiently, with auditors on-site for only two days, an indication of the staff and board’s continued progress in streamlining financial processes. He noted that initial audit findings were minimal. Nick Lundberg stated that the District is currently under budget on expenses, primarily due to lower-than-expected payroll costs, and confirmed that there was no need for a budget revision at this time. He advised reviewing payroll in conjunction with the temporary labor line for a complete picture of labor-related costs. Lastly, he stated that he had reviewed the PTIF account, sub-funds, and fixed asset ledger with Lily and Chris and remains available for any related questions.

C. BOARD REPORTS

Colin Topper provided a brief Board report indicating his meeting with Chris Scovill and the Moab City Manager as how it created a tough dynamic in regards to the level of advocacy he should provide between being the Chair of the Board and a City-elected official representative. Colin Topper indicated his participation in the audit and stated that the auditors were complimentary of the trajectory and improvements the District is currently working towards.

OLD BUSINESS

D. DISCUSSION/POSSIBLE ACTION ITEM: MOTIVE

Chris Scovill provided an update on the District’s current contract with Motive, the fleet camera and GPS tracking provider. He explained that the existing contract expires in September. The current service costs approximately \$1,000 per month but is expected to increase significantly without renewal. Chris Scovill shared that Motive has proposed a system upgrade to include 360-degree camera coverage, in-cab AI-enhanced cameras, and more advanced GPS and dashboard tools. These features would enhance driver safety, help resolve service complaints, and improve liability protection. He emphasized the operational benefits, noting that video footage has proven useful in clarifying incidents with customers.

Chris Scovill stated that Motive offered a three-year contract which includes all upgraded hardware at no additional charge. While the proposed system provides substantial value, he noted that this would be a significant increase from the current \$12,000/year cost and is therefore not yet ready to bring the proposal forward for board approval. He plans to

continue analyzing the District's budget and evaluating the long-term value before making a formal recommendation.

NEW BUSINESS

E. *DISCUSSION/POSSIBLE ACTION ITEM:* AMEND BYLAWS TO CONVERT CASTLE VALLEY REP INTO "SERVICE AREA" REP

Chris Scovill summarized the purpose of a proposed amendment to the by-laws to convert the Castle Valley representative position into a broader service area representative role, which could include residents from northern San Juan County, Thompson Springs, or other areas serviced by the District. District staff and Board Members acknowledged the historical difficulty of consistently filling the Castle Valley seat, and current representative Diane Ackerman's term will conclude on December 31, 2025. While no formal resolution has been drafted yet, the board expressed general support for the change, with Lily Houghton indicated presenting the proposed amendment at a future meeting.

F. *DISCUSSION/POSSIBLE ACTION ITEM:* REVIEW AND APPROVAL FOR THE PURCHASE OF A COMPOSTER AS PART OF THE FOOD WASTE DIVERSION AND PILOT COMPOST PROGRAM

Jessica Thacker reported that, after learning of a six-month lead time from Green Mountain Technologies, began researching alternative systems to avoid delays that could jeopardize the project's milestones and funding eligibility. Delayed procurement would result in nearly a full year of inactivity within a two-year grant period. To mitigate this risk, she evaluated three alternative systems, ultimately focusing on the Eco Drum due to its shorter lead time (2 weeks), lower cost (approx. \$60,000), and expandable design. While the Eco Drum lacks bundled components like a sifter and bagger included in the Green Mountain package, a compatible Sitler screener/bagger system could be added, bringing the total cost to approximately \$149,571, still well below the \$231,000 Green Mountain setup.

Jessica Thacker confirmed that both Eco Drum and Green Mountain have agreed to delayed production until funds are disbursed, allowing the District to maintain flexibility while complying with grant requirements. She emphasized that the Eco Drum may offer a more practical, scalable, and cost-effective solution, especially given its proven performance in less controlled environments. She concluded by noting that product quality is crucial for long-term sustainability, especially if the District intends to market compost, and welcomed board feedback on the proposed direction.

A discussion on the pros and cons of moving forward with the EcoDrum versus the Green Mountain Technologies unit ensued. It was ultimately decided not to move forward with an action item until further research had been completed.

G. ACTION ITEM: PURCHASE OF A WATER TRUCK

Chris Scovill briefly reminded the Board of the necessity of the purchase of a water truck and encouraged them to move forward with purchase approval with an additional contingency cost added from the original motion.

MOTION: Mary McGann motioned/LJ Blackburn seconded to approve the purchase of a water truck in an amount not to exceed \$150,000. Colin Topper, Mary McGann, LJ Blackburn, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 6-0.

H. DISCUSSION ITEM: GLASS RECYCLING GRANT

Jessica Thacker provided a brief summary of the grant's purpose and the District's intent to apply for the grant in the amount of \$30,000 (including a 100% in-kind match from the District) to purchase and install three satellite glass drop-off containers, sponsor murals from local artists, public education outreach campaigns, and upgrades to the glass recycling bunker at the Canyonlands Transfer Station. She indicated the grant was due for submission on July 16th.

FUTURE CONSIDERATIONS

I. NEXT ACB MEETING IS SCHEDULED FOR WEDNESDAY, JULY 16, 2025 AT 4:30PM

ADJOURNMENT

J. ADJOURNMENT

The regular meeting was adjourned by Colin Topper at 6:17PM.

Respectfully submitted to the Board,

Jessica Thacker

Jessica Thacker

District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)

Canyonlands Solid Waste Service District

Agenda Item B Summary 7.16.25 Meeting

Presenter: Lily Houghton

Need or issue before the Board:

Approval of Expenditure for the Month of June.

Background:

Payroll account expenses paid in May were \$255,259.34.

- Still utilizing Elwood Staffing, and costs for temp labor are holding steady from May to June. Currently there are 30 employees at the District, and 7 temps through Elwood. Hired 1 temp on as a staff member

Operations account expenses paid in June were \$367,077.51.

- R&M Building: of the \$1,426.29 accrued, \$906.08 was spent on the new building
- R&M Equipment: \$5,040 in repair work on the scale at Klondike happened in June, and 1000 hour service was preformed on the 980, 938, and 500 hour service on 904b
- Food and Beverage: the week of 6/16 – 6/24 was Waste and Recycling Worker week – the District had several staff appreciation events, which included food.
- PTIF contributions year to date come to \$995,000.00.

Attachments: June 2025 Expenditure Report, Profit and Loss Statement May/previous month Comparison, Budget to actual report FY2025 Jan – June

Recommendation:

Motion to approve the expenditures of the month of June 2025 in the amount of \$772,336.85.

Profit and Loss explanations:

- 7231: Audit: Audit expenses come in once per year. I expect a few more invoices to come in, but this is the bulk of the cost
- 7232: This was lower in June than May due to \$3K in implementation support hour accrual entered for May
- 7060: Payroll expense: there were 3 paydays in May, that is the reason for the difference between payroll costs month to month

Solid Waste Special Service District #1 Expenditure Detail by Account

June 2025

Type	Date	Num	Name	Memo	Amount	Balance
1100 · OPERATING ACCOUNTS						
1101-3 · MACU - Operations Checking						
Bill Pmt -Check	06/13/2025	1843	A & E Electric, Inc. - V1001	2 invoices, wiring new shop	-932.89	-932.89
Bill Pmt -Check	06/16/2025	ACH	Amazon	2 invs, office and safety supplies	-308.31	-1,241.20
Bill Pmt -Check	06/23/2025	ACH	AMCS	AMCS annual subscription 2025-2026	-40,157.00	-41,398.20
Bill Pmt -Check	06/27/2025	1860	ARH Fencing	2 invs, customer fence repair	-2,203.00	-43,601.20
Bill Pmt -Check	06/30/2025	ACH	Big Truct Renral	2 invs, long term rentals	-16,000.00	-59,601.20
Bill Pmt -Check	06/13/2025	1844	Canyonlands Copy Center & Advertising	3 invoices, landfill tickets/CSR call books	-1,127.00	-60,728.20
Bill Pmt -Check	06/27/2025	1861	Canyonlands Copy Center & Advertising	INV 40075, TNS and MLF tickets	-450.00	-61,178.20
Bill Pmt -Check	06/13/2025	ACH	Cari Chacon	Office cleaning	-470.00	-61,648.20
Bill Pmt -Check	06/26/2025	ACH	Cari Chacon	Office cleaning	-420.00	-62,068.20
Bill Pmt -Check	06/16/2025	ACH	Cat Financial - 938M	938M small wheel loader monthly lease	-3,634.69	-65,702.89
Bill Pmt -Check	06/13/2025	1845	Desert West Office Supply	2 inv, paper and cash box	-159.39	-65,862.28
Bill Pmt -Check	06/02/2025	ACH	Elwood Staffing Services 2146	2 invoices, temp labor	-17,059.48	-82,921.76
Bill Pmt -Check	06/16/2025	ACH	Elwood Staffing Services 2146	2 invoices, temp labor	-16,714.23	-99,635.99
Bill Pmt -Check	06/30/2025	ACH	Elwood Staffing Services 2146	2 invoices, temp labor	-17,584.44	-117,220.43
Bill Pmt -Check	06/20/2025	ACH	Emery Telcom 2120AP	Account No. 3458100, 4/1 - 4/30 Svc	-632.59	-117,853.02
Bill Pmt -Check	06/12/2025	ACH	Enbridge 0421860000 Ofc	acct 0421860000, service 4/18/25 - 5/19/25	-13.31	-117,866.33
Bill Pmt -Check	06/12/2025	ACH	Enbridge 2524170000 Shop	acct 2524170000, service 4/18/25 - 5/18/25	-6.95	-117,873.28
Bill Pmt -Check	06/12/2025	ACH	Enbridge 5523721573 TNS	Acct#5523721573 4/18/25 - 5/19/25	-78.02	-117,951.30
Bill Pmt -Check	06/12/2025	ACH	Enbridge 8288403095 CRC	Acct 8288403095, 4/18-5/19	-10.29	-117,961.59
Bill Pmt -Check	06/16/2025	ACH	GJ Computer Center, Inc.	INV 1457, June IT services	-865.00	-118,826.59
Bill Pmt -Check	06/02/2025	ACH	Grainger		-2,688.16	-121,514.75
Bill Pmt -Check	06/30/2025	ACH	Grainger	2 invs, parts/first aid and PPE	-910.33	-122,425.08
Bill Pmt -Check	06/13/2025	1846	Grand Tire PRO a/k/a Chip's	134825, yearly DOT inspection 202	-30.00	-122,455.08
Bill Pmt -Check	06/24/2025	ACH	Grand Water & Sewer Service Agency	Water and sewer	-198.89	-122,653.97
Bill Pmt -Check	06/30/2025	ACH	HDR Engineering Inc.	1200730145, MLF permit renewal	-1,111.10	-123,765.07
Bill Pmt -Check	06/13/2025	1847	Kenworth	005P21856, knox sensor for 205	-491.21	-124,256.28
Bill Pmt -Check	06/27/2025	1862	Kenworth	5 invs, parts	-1,055.47	-125,311.75
Bill Pmt -Check	06/13/2025	1848	Moab Auto Parts (Car Quest)	5 invoices, various parts	-598.65	-125,910.40
Bill Pmt -Check	06/27/2025	1863	Moab Auto Parts (Car Quest)	3 invs, parts	-1,513.99	-127,424.39
Bill Pmt -Check	06/13/2025	1849	Moab Family Chiropractic	3 DOT physicals	-405.00	-127,829.39

Solid Waste Special Service District #1 Expenditure Detail by Account

June 2025

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	06/30/2025	ACH	Occupational Health Care International	INV 110669, 3 DOT Tests	-180.00	-128,009.39
Bill Pmt -Check	06/13/2025	1850	Packard Wholesale & Distributing	INV 303538, cleaning supplies/case of H2O	-499.38	-128,508.77
Bill Pmt -Check	06/16/2025	ACH	Peak Wireless Services	INV 20024, monthly radio service	-620.00	-129,128.77
Bill Pmt -Check	06/27/2025	1864	Peterbilt	INV 261761GJ, volt meter for 103	-420.59	-129,549.36
Bill Pmt -Check	06/30/2025	ACH	Quality HVAC Moab	INV 8811, freon recovieres, (53)	-1,119.00	-130,668.36
Bill Pmt -Check	06/16/2025	ACH	RelaDyne West LLC	3 invoices, fleet fuel/ KLF dyed diesel	-8,669.92	-139,338.28
Bill Pmt -Check	06/30/2025	ACH	RelaDyne West LLC	4 invs, fleet fuel, KLF and CRC dyed diesel	-10,337.39	-149,675.67
Bill Pmt -Check	06/23/2025	ACH	Revco (Les Olson) Leasing	Inv#291003 JuneSharp BP70C31	-137.39	-149,813.06
Bill Pmt -Check	06/03/2025	ACH	Revco (Les Olson) Leasing	Inv#287916 June25 Sharp MX-4071	-300.05	-150,113.11
Bill Pmt -Check	06/16/2025	ACH	Rhinehart Oil Co, LLC	130847CT, fleet fuel	-326.91	-150,440.02
Bill Pmt -Check	06/30/2025	ACH	Rhinehart Oil Co, LLC	133418CT, fleet fuel	-303.53	-150,743.55
Bill Pmt -Check	06/25/2025	ACH	Rocky Mountain Power 3816	Monthly service 4/16-5/15 service	-733.39	-151,476.94
Bill Pmt -Check	06/13/2025	1851	San Juan County Landfill	INV 803, use of San Juan Co Landfill, 5/8/25	-132.00	-151,608.94
Bill Pmt -Check	06/30/2025	ACH	Sherri Griffith	2263 S Hwy 191 July 25 rent	-7,500.00	-159,108.94
Bill Pmt -Check	06/13/2025	1852	SJR Media	CSWST0525, on air job fair 5/5 - 6/4	-375.00	-159,483.94
Bill Pmt -Check	06/27/2025	1865	Standard Plumbing Supply Co	3 invs, general supplies, surge protector	-242.95	-159,726.89
Bill Pmt -Check	06/13/2025	ACH	T Mobile	997207369-14, 13 tablets GCS	-239.72	-159,966.61
Bill Pmt -Check	06/30/2025	ACH	Uline	INV 193664674, PRM2505-1301, ploycart handtag	-438.65	-160,405.26
Bill Pmt -Check	06/13/2025	1853	Underground Services, Inc	65300, FM2505-2701, R&R Geil cylinder	-685.74	-161,091.00
Bill Pmt -Check	06/13/2025	1854	UniFirst	2 invs, shop PPE	-354.07	-161,445.07
Bill Pmt -Check	06/27/2025	1866	UniFirst	2 invs, shop PPE	-312.97	-161,758.04
Check	06/06/2025	ACH	US Postmaster	May billing - AMCS	-639.77	-162,397.81
Bill Pmt -Check	06/16/2025	ACH	Utah Local Governments Trust	INV 1619343, June 24 WC insurance	-3,268.61	-165,666.42
Check	06/13/2025	1859	Utah Public Treasurers' Inv Fd	Deposit - ACCOUNT 5817	-150,000.00	-315,666.42
Bill Pmt -Check	06/13/2025	ACH	Verizon Wireless	372356356-00001, cell phones	-297.37	-315,963.79
Bill Pmt -Check	06/13/2025	1856	Walker Drug, Inc.	182552, distilled water for def pump	-12.76	-315,976.55
Bill Pmt -Check	06/13/2025	1855	Walker's True Value Hdwe., Inc.	3 invs, misc needs	-261.50	-316,238.05
Bill Pmt -Check	06/27/2025	1867	Walker's True Value Hdwe., Inc.	4 invs, misc needs	-282.89	-316,520.94
Bill Pmt -Check	06/13/2025	1857	Waste Management	IAC868999, May single stream, 5/2 and 5/15	-130.20	-316,651.14
Bill Pmt -Check	06/19/2025	ACH	Wheeler Cat	3 rental inv MLF loader Mar-Jun, hydro hose	-6,337.06	-322,988.20
Bill Pmt -Check	06/30/2025	ACH	Wheeler Cat	5 invs, track install, service hours, MLF rental	-9,715.31	-332,703.51
Bill Pmt -Check	06/30/2025	ACH	William Scotsman, Inc	9023856617, switchback ramp	-896.00	-333,599.51

Solid Waste Special Service District #1

Expenditure Detail by Account

June 2025

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	06/13/2025	1858	Zunich Bros Mechanical	May portapotty service	-424.00	-334,023.51
Total 1101-3 · MACU - Operations Checking					-334,023.51	-334,023.51
1101-1 · MACU Payroll Checking						
Check	06/01/2025	ACH	NMI	gateway services May 2025	-13.91	-13.91
Check	06/02/2025	ACH	Cardconnect	CC processor fees Jun 2025	-71.42	-85.33
Check	06/05/2025	ACH	AMCS Pay	May CC processing fees	-5,358.20	-5,443.53
Bill Pmt -Check	06/09/2025	ACH	Health Equity	HSA monthly Admin Fees pca2ku6 Jun2025	-56.70	-5,500.23
General Journal	06/09/2025			Special payroll 6/9/25	-7,783.15	-13,283.38
Bill Pmt -Check	06/13/2025	1350	CuraLinc, LLC	INV 62170, 3Q 2025 EAP	-548.00	-13,831.38
Bill Pmt -Check	06/13/2025	1351	PEHP Flex	FLEX FSA contributions 6/13/25 payday	-376.38	-14,207.76
Bill Pmt -Check	06/13/2025	1352	PEHP Long-Term Disability	PP 5/25/25 - 6/7/25	-382.17	-14,589.93
Check	06/13/2025	ACH	Utah Retirement Systems	6/13/25 pay day	-14,471.84	-29,061.77
Check	06/13/2025	50043	Office of State Debt Collection	garnishment, 6/13/25 payroll	-209.24	-29,271.01
Check	06/13/2025	ACH	Health Equity	HSA June 13 Payday contributions	-3,210.63	-32,481.64
General Journal	06/13/2025			June 13 payroll wages and taxes	-76,204.86	-108,686.50
General Journal	06/13/2025			June 13 payroll garnishment	-647.54	-109,334.04
Check	06/25/2025	ACH	Health Equity	HSA June 25 Payday contributions	-3,210.63	-112,544.67
Bill Pmt -Check	06/27/2025	1353	PEHP Flex	FLex FSA contributions 6/25/25 payday	-376.38	-112,921.05
Bill Pmt -Check	06/27/2025	1354	PEHP Life Insurance	Life Premium Coverage 6/1/25 - 6/30/25	-436.14	-113,357.19
Bill Pmt -Check	06/27/2025	1355	PEHP Long-Term Disability	PP 6/8/25 - 6/21/25	-348.42	-113,705.61
Bill Pmt -Check	06/27/2025	1356	Public Employees Health Program	July 2025 medical insurance premiums	-42,102.40	-155,808.01
Check	06/27/2025	50044	Office of State Debt Collection	garnishment, 6/25/25 payroll	-209.24	-156,017.25
Check	06/27/2025	ACH	Customer Refund	refund payment history ID611105879	-91.00	-156,108.25
General Journal	06/27/2025			June 25 payroll wages and taxes	-84,089.68	-240,197.93
General Journal	06/27/2025			June 25 payroll garnishment	-647.54	-240,845.47
Check	06/30/2025	ACH	Utah Retirement Systems	6/27/25 pay day	-13,374.77	-254,220.24
Check	06/30/2025	ACH	AMCS Pay	5/30/25 - 6/27/25 CC processing fees	-1,039.10	-255,259.34
Total 1101-1 · MACU Payroll Checking					-255,259.34	-255,259.34
1101 · Zions Bank Checking						
Bill Pmt -Check	06/13/2025	102064	Lance Excavating, Inc.	INV 15246, DM2505-1201, 2025 mulching	-33,054.00	-33,054.00
Total 1101 · Zions Bank Checking					-33,054.00	-33,054.00
Total 1100 · OPERATING ACCOUNTS					-622,336.85	-622,336.85

Solid Waste Special Service District #1

Expenditure Detail by Account

June 2025

Type	Date	Num	Name	Memo	Amount	Balance
2100-1r · MACU-CC 3549 Bogart						
Credit Card Charge	06/02/2025	184766769	Quill.com	184766769, OM2506-0301, gel pens	-33.54	-33.54
Credit Card Charge	06/03/2025	184793012	Quill.com	184793012, coffee and dog biscuits	-246.35	-279.89
Credit Card Charge	06/12/2025	184937202	Quill.com	184937202, OM2506-1301, paper tray	-46.06	-325.95
Credit Card Charge	06/23/2025	0169848	Amazon	111-1664982-0169848,coffee maker	-47.98	-373.93
Total 2100-1r · MACU-CC 3549 Bogart					-373.93	-373.93
2100-1q · MACU-CC 4388 Crowe						
Credit Card Charge	06/26/2025	802722	TJO Soap	802722, 5 cases of degreaser	-700.00	-700.00
Total 2100-1q · MACU-CC 4388 Crowe					-700.00	-700.00
2100-1p · MACU-CC 9839 Scovill						
Credit Card Charge	06/20/2025	lost	Restaurant	Lop's stop- drinks for staff appreciation	-109.45	-109.45
Credit Card Charge	06/20/2025	200540873	Restaurant	200540873,staff appreciaiton	-165.96	-275.41
Credit Card Charge	06/20/2025	200542690	Restaurant	200542690, staff appreciation	-164.19	-439.60
Total 2100-1p · MACU-CC 9839 Scovill					-439.60	-439.60
2100-1o · MACU-CC 6618 Thacker						
Credit Card Charge	06/21/2025	64A88833-00	Scribe	64A88833-0006, monthly scribe sub	-30.99	-30.99
Credit Card Charge	06/28/2025		OpenAI	Open AI subscription	-64.11	-95.10
Total 2100-1o · MACU-CC 6618 Thacker					-95.10	-95.10
2100-1n · MACU-CC 5110 Houghton						
Credit Card Charge	06/04/2025	10818100547	Dell Business Credit	10818100547, dell microsoft 365 subscription	-160.51	-160.51
Credit Card Charge	06/14/2025	lost	Restaurant	Staff appreciation - 36 breakfast burritos	-467.20	-627.71
Credit Card Charge	06/16/2025	10822234212	Pure Country Water	10822234212, 5 invoices - office water	-215.03	-842.74
Credit Card Charge	06/20/2025	2679901709C	Adobe Systems Inc	HD02679901709CUS, 7 adobe licenses	-167.93	-1,010.67
Credit Card Charge	06/26/2025	153229	River Canyon Wireless	MLF internet	-39.99	-1,050.66
Total 2100-1n · MACU-CC 5110 Houghton					-1,050.66	-1,050.66
TOTAL					-624,996.14	-624,996.14
MACU subtotal Payroll				-\$255,259.34		
MACU Subtotal Operations				-\$334,023.51		
MACU TOTALS				-\$589,282.85		
Zions TOTAL				-\$33,054.00		
Expentiuers Grand Total				-\$622,336.85		

Solid Waste Special Service District #1
Expenditure Detail by Account

June 2025

Type	Date	Num	Name	Memo	Amount	Balance
			Fund Transfers to PTIF		-\$150,000.00	
			Total Expenditures and PTIF		-\$772,336.85	

Solid Waste Special Service District #1

Profit & Loss

June 2025

	Jun 25	May 25
Ordinary Income/Expense		
Income		
4400 · Collection & Hauling Revenue		
4440 · Rolloff Revenue		
4441 · Rolloff Revenue -3rd Party	127,100.00	148,512.35
4446 · Rolloff Revenue - IntraCo	2,300.00	2,300.00
Total 4440 · Rolloff Revenue	129,400.00	150,812.35
4461 · Residential Revenue	119,566.24	101,140.47
4471 · SSR Recycle Revenue	27,584.50	19,315.39
4472 · OCC Recycle Revenue	14,965.00	21,750.00
4491 · Commercial Revenue	179,600.81	209,534.83
Total 4400 · Collection & Hauling Revenue	471,116.55	502,553.04
4500 · Transfer Station Revenue		
4551 · TS Revenue - 3rd Party	2,621.00	3,671.00
4556 · TS Revenue - IntraCo	189,500.40	220,394.00
Total 4500 · Transfer Station Revenue	192,121.40	224,065.00
4700 · RECYCLING REVENUE		
4776 · In-Bound OCC-IntraCo	610.00	970.00
4033 · U- Waste		
4033.4 · Lead-Acid Batteries	130.00	0.00
4033.3 · Batteries	381.00	143.96
4033.5 · Mercury Containing Devices	12.00	0.00
Total 4033 · U- Waste	523.00	143.96
4031 · Inbound OCC Baled	24.00	30.00
4030 · In-Bound OCC	136.00	136.00
4027 · E-Waste Collection	1,803.00	1,848.04
4015 · Cardboard	0.00	2,551.20
Total 4700 · RECYCLING REVENUE	3,096.00	5,679.20
4000 · LANDFILL FEE REVENUE		
4002 · Klondike Landfill Fees Revenue		
4226 · Klondike LF Fees - IntraCo	62,504.50	69,722.93
4012 · Klondike LF Fees - 3rd Party	38,429.25	106,288.45
Total 4002 · Klondike Landfill Fees Revenue	100,933.75	176,011.38
4001 · Moab Landfill Fee Revenue		
4126 · Moab LF Fees - IntraCo	21,704.00	30,176.00
4011 · Moab LF Fees - 3rd Party	38,202.50	35,349.00
Total 4001 · Moab Landfill Fee Revenue	59,906.50	65,525.00
Total 4000 · LANDFILL FEE REVENUE	160,840.25	241,536.38
Total Income	827,174.20	973,833.62
Cost of Goods Sold		
5000 · Disposal & Hauling Expense		
5446 · Rolloff Haul Expense - IntraCo	2,300.00	2,300.00
5226 · KLF Tip Fee - IntraCo	62,504.50	69,722.93
5126 · MLF Tip Fee - IntraCo	21,704.00	30,176.00
5776 · CRC Tip Fee - IntraCo	610.00	970.00
5556 · TS Tip Fee - IntraCo	189,500.40	220,394.00
Total 5000 · Disposal & Hauling Expense	276,618.90	323,562.93
Total COGS	276,618.90	323,562.93
Gross Profit	550,555.30	650,270.69
Expense		
7800 · 3rd Party Disposal &Reclamation		
7885 · Landfill Tip Fees - 3rd Party	0.00	132.00
7882 · MRF Tip Fees - 3rd Party	130.20	35.37
7881 · EWaste/HHW Tip Fees - 3rd Party	1,119.00	1,426.40
Total 7800 · 3rd Party Disposal &Reclamation	1,249.20	1,593.77
7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN		
7442 · Travel Expenses	0.00	1,809.78
Total 7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN	0.00	1,809.78
7350 · INTEREST/CHARGS/FINANCIAL FEES		
7351 · Bank Charges / Fees	7,016.93	7,644.17
Total 7350 · INTEREST/CHARGS/FINANCIAL FEES	7,016.93	7,644.17
7300 · INSURANCE/BONDS		
7305 · Automotive / Vehicle Insurance	2,025.52	2,025.45
7310 · Bond Expense	68.19	68.19
7315 · Property Insurance	975.55	975.89
7320 · General Liability Insurance	1,530.66	1,530.64
7330 · Worker's Comp Insurance	3,268.61	3,377.56
Total 7300 · INSURANCE/BONDS	7,868.53	7,977.73

Solid Waste Special Service District #1
Profit & Loss
June 2025

	Jun 25	May 25
7250 · UTILITIES		
7251 · Communications (Phone/Internet)	1,212.27	1,215.72
7252 · Electricity	972.96	733.39
7253 · Gas/Propane	89.59	108.57
7254 · Port a Potties	537.00	424.00
7256 · Water/Sewer	198.89	121.04
Total 7250 · UTILITIES	3,010.71	2,602.72
7230 · PROFESSIONAL SERVICES		
7231 · Audit/Financial Consulting	16,760.00	0.00
7232 · Information Technology	5,252.97	8,248.86
7233 · Engineer/Specialized Consulting	1,111.10	7,293.35
7234 · Legal	420.00	0.00
7235 · Survey	0.00	5,200.00
7237 · PES / Drug/Alcohol / Background	180.00	60.00
7238 · Temp / Contract Labor	35,090.34	35,206.67
7245 · Payroll Mngmt Svcs	853.14	882.36
7246 · Cleaning Service	890.00	960.00
Total 7230 · PROFESSIONAL SERVICES	60,557.55	57,851.24
7200 · REPAIRS & MAINTENANCE		
7205 · Buildings R&M	1,426.29	3,718.77
7215 · Equipment R&M	1,582.30	282.68
7216 · Fleet Vehicle R&M	0.00	186.19
7218 · Container R&M	6,325.50	23,047.00
7217 · Trucking Tire Expense	0.00	7,429.12
7219 · Trucking R&M	9,843.30	6,689.70
7220 · General Facilities R&M	1,574.86	240.83
7225 · Equipment R&M -3rd Party	15,052.93	4,914.20
Total 7200 · REPAIRS & MAINTENANCE	35,805.18	46,508.49
7150 · PETROLEUM, OIL, LUBRICANTS		
7152 · Fuel (Diesel or Gas)	19,531.67	20,284.66
Total 7150 · PETROLEUM, OIL, LUBRICANTS	19,531.67	20,284.66
7100 · GENERAL OPERATING		
7137 · Sales Tax Paid	1.99	10.33
7107 · Food & Beverage (Non-Alcoholic)	906.80	103.41
7101 · Advertising/Public Notices	375.00	474.85
7103 · Postage/Post Office	639.77	646.31
7104 · Printing	780.00	1,825.43
7105 · Signs	0.00	52.25
7110 · Supplies		
7111 · General	4,181.02	2,848.84
7112 · Office	33.54	1,165.59
7114 · Welding Supplies & Tank Rental	82.48	43.96
7115 · Tools	151.64	1,634.47
7116 · PPE & Uniforms	929.83	1,166.35
7117 · Safety Supplies	0.00	190.03
Total 7110 · Supplies	5,378.51	7,049.24
7120 · Chipping/Grinding	0.00	33,054.00
7125 · Rentals	26,611.63	39,427.97
7126 · In-Kind / Donated Service	-71.59	-86.00
Total 7100 · GENERAL OPERATING	34,622.11	82,557.79
7060 · PAYROLL BENEFITS		
7069-1 · Flexible Spending Account Expen	752.76	418.05
7061 · Health/Den/Vis/Life Insurance	86,573.89	47,467.47
7062 · URS Retirement Expense	18,609.98	28,864.63
7063 · Health/Den/Vis/Life Reimbursemt	-10,553.20	-10,846.25
7064 · 401K Company Expense	4,976.92	7,192.06
7065 · 401K Expense	-358.33	0.00
7066 · Health Savings Account Expense	6,477.96	6,880.06
Total 7060 · PAYROLL BENEFITS	106,479.98	79,976.02
7050 · PAYROLL TAXES		
7051 · OASDI Taxes	9,960.00	13,970.34
7052 · Medicare Taxes	2,329.34	3,267.25
7053 · UT SUI Taxes	631.11	901.32
Total 7050 · PAYROLL TAXES	12,920.45	18,138.91

Solid Waste Special Service District #1
Profit & Loss
June 2025

	Jun 25	May 25
7000 · PAYROLL		
7010 · Regular		
7011 · Exempt	31,298.30	46,485.23
7012 · Non-Exempt FT	124,256.57	167,480.55
7014 · Overtime	15,190.71	21,514.44
7016 · Bonus, Gift	0.00	209.53
Total 7010 · Regular	170,745.58	235,689.75
Total 7000 · PAYROLL	170,745.58	235,689.75
Total Expense	459,807.89	562,635.03
Net Ordinary Income	90,747.41	87,635.66
Other Income/Expense		
Other Income		
4144 · PTIF Interest Revenue	7,022.00	7,590.07
4146 · Bank Account Interest Revenue	222.24	338.53
4161 · Trust Account Interest Revenue	109.87	2,323.65
4202 · Insurance Dividend	0.00	4,636.00
4141 · GC Mineral Lease Revenue		
4150 · UDOF Mineral lease	0.00	1,681.08
Total 4141 · GC Mineral Lease Revenue	0.00	1,681.08
Total Other Income	7,354.11	16,569.33
Other Expense		
9300 · Amortization Expense		
9369 · Amort Exp-ROUA	400.35	400.35
9379 · Amort Exp-SBITA	717.00	717.00
9361 · Amort Exp-NonCompete-MWS Moab	166.67	166.67
Total 9300 · Amortization Expense	1,284.02	1,284.02
9400 · Depreciation		
9415 · Depreciation-Improvements	183.01	183.01
9420 · Depreciation-Buildings	7,001.40	7,001.40
9430 · Depreciation-Autos, Trucks, Trlrs	21,601.84	21,601.84
9440 · Depreciation-Containers	13,017.65	13,017.65
9450 · Depreciation-Equipment	20,043.90	22,300.78
9460 · Depreciation-Furniture&Fixtures	207.93	207.93
9470 · Depreciation-Computer Systems	160.60	160.52
9481 · Depreciation-Klondike LF	1,795.26	1,795.26
9482 · Depreciation-Moab LF	979.64	979.64
9483 · Depreciation-Transfer Station	2,131.66	2,131.66
9484 · Depreciation-Recyclery	428.93	429.23
Total 9400 · Depreciation	67,551.82	69,808.92
9500 · Interest Expense		
9510 · Int Exp - Cat Wheel LoaderS	1,327.59	1,339.19
9569 · Int Exp - ROUA	29.76	31.01
9506 · Int Exp - Cat Tractor	1,835.23	1,896.41
9509 · Int Exp - Cat Wheel LoaderM	696.59	719.81
9508 · Int Exp - Cat Motor Grader	157.31	162.56
9521 · Int Exp - Gen Rev Bond 2021	21,568.40	22,402.17
Total 9500 · Interest Expense	25,614.88	26,551.15
Total Other Expense	94,450.72	97,644.09
Net Other Income	-87,096.61	-81,074.76
Net Income	3,650.80	6,560.90

Print

Board, Commission, Committee & Special Service District Application & Certification Form - Submission #8830

Date Submitted: 6/21/2025

Board, Commission, Committee & Special Service District Application & Certification From

Instructions: Complete and sign this form and return it to Grand County Commission Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or commission@grandcountyutah.net

Board, Commission, Committee or Special Service District*

Solid Waste Special Service District

Other:

Name:*

Michael Duniway

Mailing Address:*

City:*

Moab

State:*

UT

Zip Code:*

84532

Day Phone:*

Email Address:

In what year did you establish your current residency in Grand County?*

2011

If not Grand County, which county do you reside in?

UT

(residency is required for all Boards; some District boards require residency within the District, which may not include Moab City limits; two years' residency prior to assuming board membership is required for Planning Commission)

(applicable for Historical Preservation Commission and Housing Authority of Southeastern Utah)

Occupation or professional training:

Research Ecologist

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

I lead and serve on committees working to solve complex problems, manage annual budgets of ~\$1M, supervise a staff of 4 to 8 scientists and staff, and have a broad understanding of how government entities function.

List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

I have served on the Board of the Canyonlands Solid Waste Special from May to Dec 2024 and served on the Mulberry Grove HOA Executive Board for about 3 years, including terms as President and Vice President.

Grand County Resolution 3184 (October 2019) contains the following Board Member requirements:

- Must be a Grand County resident (unless otherwise noted);
- Terms shall be for four years, unless a shorter period is required by law, or unless a midterm vacancy is being filled;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council’s Office by the requirements contained in the notice;
- Agree to abide by the County’s Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for Special Service Districts in Grand County:

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
- Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District

I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County’s Conflict of Interest Ordinance (No. 593, 2019) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

Applicant Certification*

☒ By checking this box and typing my name below, I am electronically signing my application.

I understand that an electronic signature has the same legal effect and can be enforced in the same way as a written signature.

First Name*

Michael

Middle Initial*

C

Last Name*

Duniway

Date:

6/21/2025

How did you hear about this position?*

From the District