

**NOTICE OF REGULAR MEETING**  
**SOLID WASTE SPECIAL SERVICE DISTRICT #1**  
*DBA Canyonlands Solid Waste Authority*  
Wednesday, April 24, 2024, at 4:00 P.M.

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new administrative building as the Anchor Location. The new administrative building is located at 2295 S. Highway 191, (gray building behind the gate on the right) Moab, UT 84532. Electronic participation is available via Zoom Meeting at: <https://us02web.zoom.us/j/86286875691?pwd=UzJFQXFYMVl2dEpbG1uaUtpNFU1QT09> Meeting ID: 862 8687 5691 Passcode: 829416

The public is invited and encouraged to view this meeting, which will be streamed live on YouTube: <https://www.youtube.com/channel/UCQvZRosmlr80RZPUW-fkJ2A> (SEARCH YOUTUBE FOR “Canyonlands Solid Waste Authority”). Meeting packets are made publicly available for download prior to commencing each publicly noticed meeting at <https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

**REGULAR MEETING - CALL TO ORDER (4:00 P.M.)**

**CITIZEN’S INPUT\***

**APPROVAL OF MEETING MINUTES**

- A. **Discussion Item:** Interview applicant for open at-large Board member
- B. **Action Item:** Vote for recommendation of applicant to Grand County Commission for appointment to SWSSD1 Board
- C. **Action Item:** Review and Approval of March 20, 2024, Regular Meeting Minutes

**TREASURER/FINANCIAL**

- D. **Action Item:** Review and Approve March 2024 financials

**REPORTS FROM BOARD AND STAFF**

- E. Staff Reports
  - a. Mike Kenerley
  - b. Chris Scovill
  - c. Lily Houghton
  - d. Jessica Thacker
  - e. Nick Lundburg
- F. Board Reports

**OLD BUSINESS**

- G. **Possible Action Item:** Vote for special population service discount.

**NEW BUSINESS**

- H. **Possible Action Item:** PTIF Public Entity Resolution to amend authorize PTIF account users

**FUTURE CONSIDERATIONS**

- I. Next ACB meeting is scheduled for Wednesday, May 15, 2024

**ADJOURNMENT**

- J. Meeting Adjourned

\*NOTE: Public comments for the meeting record can be received in one of three ways. Please email [swssd1@swssd1.org](mailto:swssd1@swssd1.org) with the subject line “SWSSD1 Public Comment” by 2:00 P.M. on Wednesday April 24, 2024, if you would like your comments to be heard as part of the Regular Meeting. Written comments are limited to 400 words. Alternatively, members of the public may attend the meeting in person at 2295 South Highway 191, Moab, UT 84532 or may attend virtually via the Zoom weblink during the Citizen’s Input section of the Regular Meeting at 4:00 P.M. to provide verbal comments. Comments are limited to a duration of three (3) minutes in length. Members of the public can join the Zoom meeting.

Dated this 19<sup>th</sup> day of April 2024



Lily Houghton, Administrative Director

## Lily Houghton

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) <[noreply@civicplus.com](mailto:noreply@civicplus.com)>

**Sent:** Tuesday, April 2, 2024 6:18 AM

**To:** [commadmin@grandcountyutah.net](mailto:commadmin@grandcountyutah.net); Mike Kenerley <[mkenerley@swssd1.org](mailto:mkenerley@swssd1.org)>

**Subject:** Online Form Submission #6856 for Board, Commission, Committee & Special Service District Application & Certification Form

[EXTERNAL]

### Board, Commission, Committee & Special Service District Application & Certification Form

Board, Commission, Committee & Special Service District Application &  
Certification Form

Instructions: Complete and sign this form and return it to Grand County  
Commission Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or  
[commission@grandcountyutah.net](mailto:commission@grandcountyutah.net)

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	Solid Waste Special Service District
Committee or Special Service District	
Name:	Michael C. Duniway
Mailing Address:	571 Dragonfly Trail
City:	Moab
State:	Utah
Zip Code:	84532
Day Phone:	4352602414
Email Address:	<a href="mailto:mduniway@gmail.com">mduniway@gmail.com</a>
In what year did you establish your current residency in Grand County?	2011
If not Grand County, which county do you reside in?	<i>Field not completed.</i>
Occupation or professional training:	Research Ecologist/Scientist

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

I have a PhD in Soil Science and work as a Research Ecologist for the US Geological Survey. In my schooling, I have learned generally about managing landfills, methane production from landfills, and implications of solid waste management for global climate change. In my work, I supervise 6-9 employees, manage a multi-million dollar annual budget, and serve on various committees and collaborative projects.

List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

I lived in Grand County from 1996-2001 and 2011 to present, have raised my family here, and am very interested in the financial and environmental sustainability of Grand County. Due to my occupation and general interest in sustainability, I am very interested in the management of solid waste and recycling, and how communities can best manage waste and recycling for that minimizes impacts on the environment, particularly green house gases, and balancing that with costs to the community.

Grand County Resolution 3184 (October 2019) contains the following Board Member requirements:

- **Must be a Grand County resident (unless otherwise noted);**
- **Terms shall be for four years, unless a shorter period is required by law, or unless a midterm vacancy is being filled;**
- **Board Members shall have the appropriate expertise when required by law;**
- **Submit applications to the Council's Office by the requirements contained in the notice;**
- **Agree to abide by the County's Conflict of Interest Ordinance.**

**Additionally, the State Code has the following requirements for Special Service Districts in Grand County:**

- **No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;**
- **No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;**
- **A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;**
- **Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District**

I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 593, 2019) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

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**Applicant Certification**      By checking this box and typing my name below, I am electronically signing my application.

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**First Name**                      Michael

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**Middle Initial**                      C.

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**Last Name**                              Duniway

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**Date:**                                      4/2/2024

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**How did you hear about this position?**      Moab City representative Topper

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Email not displaying correctly? [View it in your browser.](#)

**SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)**  
***DBA Canyonlands Solid Waste Authority***

**Regular Meeting:** <https://www.youtube.com/watch?v=tDQea6DKL60>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

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**MINUTES: REGULAR MEETING OF THE  
SWSSD1 ADMINISTRATIVE CONTROL BOARD**  
*Wednesday, March 20, 2024, 4:00 P.M.*

**Board Members Present:** Chad Harris (Vice-Chair), Mary McGann (Treasurer), Diane Ackerman (Castle Valley Representative), and Colin Topper (Moab City Council Representative).

**SWSSD1 Staff Present:** Chris Scovill (Operations Director), Mike Kenerley (Executive Director), Nick Lundberg (District Accountant), Lily Houghton (Administrative Director), and Jessica Thacker (Program Manager/District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here:  
<https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

**REGULAR MEETING – CALL TO ORDER (4:00 P.M.)**

Chad Harris called the meeting to order at 4:00PM.

**CITIZEN'S INPUT**

No Citizen's Input was provided.

**APPROVAL OF MEETING MINUTES**

**A. ACTION ITEM: REVIEW AND APPROVAL OF FEBRUARY 21, 2024  
REGULAR MEETING MINUTES AND MARCH 1, 2024 SPECIAL MEETING  
MINUTES**

**MOTION:** Mary McGann motioned/Colin Topper seconded to approve the minutes for February 21, 2024 Regular Meeting and March 1, 2024 Special Meeting as presented in the March 20, 2024 Board packet. Chad Harris, Colin Topper, Mary McGann, and Diane Ackerman voted yes. Motion passed 4-0.

## TREASURER/FINANCIAL

### **B. ACTION ITEM: REVIEW AND APPROVE FEBRUARY 2024 FINANCIALS**

Lily Houghton provided an overall summary of expenditures for the month of February 2024 in which she stated fuel costs, payroll, PTIF payment, and costs associated with repairs, service, and maintenance as the main bulk of the expenses.

**MOTION: Diane Ackerman motioned/Mary McGann seconded to approve the expenditures of the month of February 2024 in the amount of \$592,184.13. Chad Harris, Colin Topper, Mary McGann, and Diane Ackerman voted yes. Motion passed 4-0.**

## REPORTS FROM BOARD AND STAFF

### **C. STAFF REPORTS**

Mike Kenerley provided a staff report by providing an overall summary of fleet, operations, and staffing status. He stated that the implementation of the AMCS software continues to progress with the intention of billing through the software in the upcoming month. Mike Kenerley stated that the discussion regarding the potential removal of glass from the single-stream recycling, specifically in the Moab City limits, had been opened with the City. A detailed discussion between CSWA staff and Board members on how to approach the issue, operational and transportation needs, potential costs, and methods for education and outreach efforts ensued. Mike Kenerley also reported that he and Chris Scovill met with the solid waste/public works representatives from San Juan County, the green waste reclamation program was now available at the Moab Landfill, and that the District had received a “Cease and Desist” from the Grand County Attorney’s Office regarding implied encroachment of Grand County property known as the “Old Shooting Range”. A discussion regarding the circumstances regarding the Cease and Desist ensued. Mike Kenerley provided an update on the process for filling the Board vacancy and a brief discussion on potential candidates ensued.

Chris Scovill provided a brief staff report stating that he had attended the Beehive Chapter Symposium and would provide a written summary to the Board with a specific update on the District’s involvement in the UDEQ’s upcoming state-wide waste characterization study.

Lily Houghton provided a brief staff report detailing upcoming actions regarding the AMCS software implementation and well as a summary of the current billing system during the transition.

Jessica Thacker provided a brief staff report with a summary of upcoming events and programmatic collaborations such as the MARC’s Re-Use Artist Program, the Spring Voucher Cleanup Program, and the Green Waste Reclamation Program as well as attending a meeting with Moab City’s sustainability department regarding potential composting grants and the District’s participation in Earth Day events. She also provided

a summary of previously attended events and programs as well as an update on various administrative and programmatic duties in progress.

Nick Lundberg provided a brief staff report stating that he was nearly finished with preparation for the upcoming audit to be held in May.

#### **D. BOARD REPORTS**

Colin Topper provided a brief Board report reiterating that he had been involved in the City contract negotiations with the District.

Diane Ackerman provided a brief Board report stating that the Castle Valley Cleanup had been scheduled for the 13<sup>th</sup> and requested more information on acceptable wastes in regards to roll-off containers, specifically construction and demolition debris. She also stated her encouragement of Community Rebuilds presence at the cleanup to accept items potentially slated for disposal.

No other Board reports were given.

<b>OLD BUSINESS</b>
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#### **E. ACTION ITEM: RATIFY STRAW POLL FROM 3.1.24 SPECIAL MEETING**

Lily Houghton briefly re-summarized the need to ratify the straw poll from the March 1, 2024 Special Meeting in regards to the land owned by the District in Thompson Springs. Diane Ackerman requested clarification on the purpose and function of a “straw poll”.

**MOTION: Mary McGann motioned/Colin Topper seconded to recommend moving forward on investigating and potentially selling the land the District owns in Thompson Springs. Chad Harris, Colin Topper, Mary McGann, and Diane Ackerman voted yes. Motion passed 4-0.**

#### **F. DISCUSSION ITEM: SPECIAL POPULATION SERVICE DISCOUNT**

Lily Houghton provided reasoning for the introduction of this agenda item stating that due to the District’s pricing increases to trash and recycling services as well as Grand County’ status as a low-income community, specifically the senior community, she requested the Board to consider approval of a “Special Population Service Discount”. A discussion regarding which “special populations” would be eligible for the discount as well as gathering further data prior to implementing the discount ensued.

#### **G. POSSIBLE ACTION ITEM: VOTE FOR SPECIAL POPULATION SERVICE DISCOUNT**

No action was taken on this item.

**H. ACTION ITEM: RATIFY ACH PAYMENT TO FAMILY AUTO COLLISION**

Agenda items H and I were discussed concurrently. Lily Houghton provided a brief summary of the purpose for this agenda item stating increased security and streamlined payment in future financial transactions. Diane Ackerman requested clarification on the difference between ACH payment for this particular vendor (Family Auto Collision) and ACH payments for all vendors.

**MOTION: Mary McGann motioned/Colin Topper seconded to approve electronic payment for the Family Auto Collision. Chad Harris, Colin Topper, Mary McGann, and Diane Ackerman voted yes. Motion passed 4-0.**

**I. POSSIBLE ACTION ITEM: ACH/ELECTRONIC PAYMENTS FOR VENDORS**

**MOTION: Colin Topper motioned/Diane Ackerman seconded to approve electronic payment for vendors of Solid Waste Special Service District #1. Chad Harris, Colin Topper, Mary McGann, and Diane Ackerman voted yes. Motion passed 4-0.**

**NEW BUSINESS**

**J. POSSIBLE ACTION ITEM: GLASS RECYCLING – CITY OF MOAB**

This agenda item was largely discussed during Agenda Item C. No further discussion was held nor was any action taken on this agenda item.

**FUTURE CONSIDERATIONS**

**K. OFFER STIPEND FOR NON-COUNTY/CITY REPRESENTATIVE BOARD MEMBERS**

Mary McGann stated that this item is important to consider due to the level of commitment needed from Board members. Diane Ackerman suggested a “job description” also be generated to provide a clear list of expectations and duties for Board members. A brief discussion on an appropriate amount/figured as well as potential stipulations in order to receive the stipend ensued.

**L. NEXT REGULARLY SCHEDULED MEETING OF THE ACB IS SET FOR WEDNESDAY, APRIL 17, 2024**

Chad Harris requested the Board to consider moving the regularly scheduled April Board meeting from April 17 to April 24, 2024 at 4:30PM due to scheduling conflicts. The Board agreed unanimously to change the meeting to the new date and time. No further discussion was held.



**CLOSED SESSION**

**M. CLOSED MEETING IN ACCORDANCE WITH UTAH §52.4.205**

No closed session was held during this meeting.

**ADJOURNMENT**

**N. ADJOURNMENT**

The meeting was adjourned by Chad Harris at 5:34PM.

Respectfully submitted to the Board,

*Jessica Thacker*

Jessica Thacker

*District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)*

## **Canyonlands Solid Waste Service District**

### **Agenda Item D Summary 4.24.24 Meeting**

Presenter: Lily Houghton

#### **Need or issue before the Board:**

Approval of Expenditure for the Month of March 2024

#### **Background:**

Expenditures to note:

Expenses were lower than February 2024.

- Payroll expenses were \$64,500 less than in February. The March insurance premium (\$37K) was not paid until April, and the February HSA (\$6,500) contributions was delayed until early April due to a clerical error. Actual wages were very close between the two months: Feb wages came to \$175K, March wages were \$171K. Some operations expenses that were paid out of the payroll account in the past, such as cleaning, have been transitioned to the Operations account. There was a decrease in the number of Employee Loans initiated in March as well.
- Operations expenses were \$50K less than in February. There was a large payment to Wheeler Cat (\$29.5K) for invoices from 2022-2023 in February.
- Fleet fuel expenses came to \$21.5K in March, this is about 3.5K less than February, but due to a billing error with RelaDyne some February fuel payments were paid in March.
- The Cat D7 annual loan payment of \$59,587.90 was paid in March.
- Vehicle R&M came to \$6,191.01 in March.
- A check to the PTIF fund was printed in February but has yet to be sent in due to cash flow.

**Attachments:** March 2024 Expenditure Report

#### **Recommendation:**

Motion to approve the expenditures of the month of March 2024 in the amount of \$372,457.07.

## Solid Waste Special Service District #1 Expenditure Detail by Account

		March 2024				
Type	Date	Num	Name	Memo	Amount	Balance
<b>1100 · OPERATING ACCOUNTS</b>						
<b>1101-3 · MACU - Operations Checking</b>						
Bill Pmt -Check	03/22/2024	1261	5 Star Industries, LLC - Colo.	2-8yd + 1-6 yd	-5,850.00	-5,850.00
Bill Pmt -Check	03/08/2024	1239	Airgas USA LLC	INV-9147233651 PO#OD2402-2301 Gloves	-1,099.39	-6,949.39
Bill Pmt -Check	03/08/2024	1240	Canyonlands Copy Center & Advertising	INV#38133 CRC/MLF tickets	-330.00	-7,279.39
Bill Pmt -Check	03/22/2024	1262	Canyonlands Copy Center & Advertising	INV 38601 TNS tickets	-200.00	-7,479.39
Bill Pmt -Check	03/08/2024	ACH	Cari Chacon	Weekly Cleaning Services	-460.00	-7,939.39
Bill Pmt -Check	03/22/2024	ACH	Cari Chacon	Weekly Cleaning Services	-420.00	-8,359.39
Bill Pmt -Check	03/08/2024	1241	Cat Financial - 938M	2175536, small wheel loader monthly loan	-3,634.69	-11,994.08
Bill Pmt -Check	03/22/2024	1263	Caterpillar Financial Svcs Corporation	d7-17/HPM00232, statement # 35140986	-59,587.90	-71,581.98
Bill Pmt -Check	03/08/2024	1242	City of Moab	INV#5364 Water Truck for MLF	-214.79	-71,796.77
Bill Pmt -Check	03/22/2024	1264	Curt's Custom Welding	INV 611746, 3-3YD, 6-2YD, 1-6YD repair	-3,850.00	-75,646.77
Bill Pmt -Check	03/08/2024	1243	Desert West Office Supply	INV 261318, Manila Folders, Red Sharpie	-28.68	-75,675.45
Bill Pmt -Check	03/12/2024	ACH	Dominion Energy 0421860000 Ofc	Jan 23 2024 - Feb 17 2024 Svc	-69.27	-75,744.72
Bill Pmt -Check	03/12/2024	ACH	Dominion Energy 2524170000 Shop	Jan 23 2024 - Feb 17 2024 Svc Shop	-81.00	-75,825.72
Bill Pmt -Check	03/12/2024	ACH	Dominion Energy 5523721573 TNS	Jan 23 2024 - Feb 17 2024 TNS	-602.90	-76,428.62
Bill Pmt -Check	03/12/2024	ACH	Dominion Energy 8288403095 CRC	Jan 23 2024 - Feb 17 2024 Src CRC	-245.64	-76,674.26
Bill Pmt -Check	03/20/2024	ACH	Emery Telcom 2120AP	Account No. 3458100 3/1 - 3/31 2024 Svc	-547.16	-77,221.42
Bill Pmt -Check	03/22/2024	1265	Grand Tire PRO a/k/a Chip's	INV 126410, FM 2403-0601, flat repair x2	-65.00	-77,286.42
Bill Pmt -Check	03/20/2024	ACH	Grand Water & Sewer Service Agency	15.0439.03 water/sewer service	-104.54	-77,390.96
Bill Pmt -Check	03/08/2024	1244	Kimball Midwest	3 cases of solvent and 15 tape	-360.10	-77,751.06
Bill Pmt -Check	03/22/2024	1266	Kirton & McConkie	INV 2060926, easement agreement	-705.00	-78,456.06
Bill Pmt -Check	03/22/2024	1267	Lance Excavating, Inc.	chipping and grinding service - 2024 mulch	-23,786.67	-102,242.73
Bill Pmt -Check	03/08/2024	1245	Lawson Products	Bolts, Zip ties, electrical connectors	-399.11	-102,641.84
Bill Pmt -Check	03/22/2024	1268	LJB Consulting	Financial/AMCS consulting	-1,135.00	-103,776.84
Bill Pmt -Check	03/08/2024	1246	McCandless Truck Center	2 invoices, truck parts	-433.85	-104,210.69
Bill Pmt -Check	03/08/2024	1247	Moab Auto Parts (Car Quest)	2 invoices, parts	-472.86	-104,683.55
Bill Pmt -Check	03/22/2024	1282	Moab Auto Parts (Car Quest)	3 invoices, various parts	-641.97	-105,325.52
Bill Pmt -Check	03/08/2024	1248	Napa/Canyonlands Auto & Mining	PO#FM2402-2801 Axle center bolt for 203	-6.31	-105,331.83
Bill Pmt -Check	03/08/2024	1249	Packard Wholesale & Distributing	3 invocias, cups/tissue paper	-361.20	-105,693.03
Bill Pmt -Check	03/22/2024	1269	Packard Wholesale & Distributing	2 invoices, cleaning supplies	-236.03	-105,929.06

## Solid Waste Special Service District #1 Expenditure Detail by Account

Type	Date	Num	Name	March 2024	Memo	Amount	Balance
Bill Pmt -Check	03/08/2024	1250	Pure Country Water		office water	-80.40	-106,009.46
Bill Pmt -Check	03/22/2024	1270	Pure Country Water		office water	-158.30	-106,167.76
Bill Pmt -Check	03/08/2024	1251	Quality HVAC Moab		INV#7149, 37 recovery refrigerant	-790.00	-106,957.76
Bill Pmt -Check	03/22/2024	1271	Quality HVAC Moab		INV 7165, 18 recovery charges- freon	-360.00	-107,317.76
Bill Pmt -Check	03/22/2024	1272	Raftelis		INV 32887, February consulting	-2,100.00	-109,417.76
Bill Pmt -Check	03/08/2024	1252	Red Desert Land Surveying		Engineering survey - KLF and MLF	-2,600.00	-112,017.76
Bill Pmt -Check	03/08/2024	1253	RelaDyne West LLC		6 invoices, fleet fuel	-17,592.86	-129,610.62
Bill Pmt -Check	03/22/2024	1273	RelaDyne West LLC		2 invocias, fleet fuel	-3,973.38	-133,584.00
Bill Pmt -Check	03/23/2024	ACH	Revco (Les Olson) Leasing		Inv#223548 Mar24 Lease Sharp BP70C31	-136.70	-133,720.70
Bill Pmt -Check	03/05/2024	ACH	Revco (Les Olson) Leasing		Feb24 Lease PMT Sharp MX-4071	-300.05	-134,020.75
Bill Pmt -Check	03/08/2024	1254	Rhinehart Oil Co, LLC		VOID:	0.00	-134,020.75
Bill Pmt -Check	03/08/2024	1260	Rhinehart Oil Co, LLC		fleet fuel	-613.36	-134,634.11
Bill Pmt -Check	03/22/2024	1274	Rick's Glass, Inc.		INV 22620,FM 2403-1404,Windshield for 206	-529.14	-135,163.25
Bill Pmt -Check	03/22/2024	ACH	Rocky Mountain Power 3816		Monthly service 01/18/24 - 02/16/24	-1,099.95	-136,263.20
Bill Pmt -Check	03/22/2024	1275	Ruff N Tuff Services		INV 75, 2/29/24 waste tank cleaning	-547.50	-136,810.70
Bill Pmt -Check	03/08/2024	1255	Semi Service Inc.		INV#192457 Springs & Washers for Tippers	-753.90	-137,564.60
Bill Pmt -Check	03/22/2024	1276	SJR Media		advertising for open positions	-95.00	-137,659.60
Bill Pmt -Check	03/22/2024	1277	SWANA 2143AP		L Crowe SWANA 2024 membership	-295.00	-137,954.60
Bill Pmt -Check	03/08/2024	1256	UniFirst		coveralls, mats and wipers for shop	-130.61	-138,085.21
Bill Pmt -Check	03/22/2024	1278	UniFirst		INV 2270020765, coveralls, mats wipers	-91.03	-138,176.24
Bill Pmt -Check	03/05/2024	ACH	US Postmaster		First-Class Presort, invoice mailer	-378.15	-138,554.39
Bill Pmt -Check	03/19/2024	ACH	Utah Local Governments Trust		March + April WC insurance	-5,393.45	-143,947.84
Bill Pmt -Check	03/07/2024	ACH	Verizon Wireless		372356356-00001	-739.25	-144,687.09
Bill Pmt -Check	03/08/2024	1258	Walker Drug, Inc.		supplies for STEMonstrations School Event	-97.38	-144,784.47
Bill Pmt -Check	03/08/2024	1257	Walker's True Value Hdwe., Inc.		INV975182,FM2402-2204 Hardware for 205	-43.68	-144,828.15
Bill Pmt -Check	03/22/2024	1279	Walker's True Value Hdwe., Inc.		3 invoices, various parts/safety	-283.20	-145,111.35
Bill Pmt -Check	03/22/2024	1280	Waste Management		INV IAC5265401, February SS	-1,919.58	-147,030.93
Bill Pmt -Check	03/22/2024	1281	Wheeler Cat - PRINT Invs SEPARATELY		2 invoices, 140M Drive hose repair, seal	-3,244.12	-150,275.05
Bill Pmt -Check	03/08/2024	1259	Zunich Bros Mechanical		feb porapotty service	-454.00	-150,729.05
Check	03/21/2024	ACH	Deluxe Checks		windowed envelopes for AMCS billing	-844.66	-151,573.71
Transfer	03/07/2024	ACH	1018 CC payment		Funds Transfer	-473.01	-152,046.72

## Solid Waste Special Service District #1 Expenditure Detail by Account

Type	Date	Num	Name	March 2024	Memo	Amount	Balance
Total 1101-3 · MACU - Operations Checking						-152,046.72	-152,046.72
<b>1101-1 · MACU Payroll Checking</b>							
Bill Pmt -Check	03/08/2024	1241	Public Employees Health Program	1291		-519.56	-519.56
Bill Pmt -Check	03/08/2024	1242	PEHP Long-Term Disability		LTD premium payment for 3 8 2024 paydaye	-418.10	-937.66
Bill Pmt -Check	03/22/2024	1243	Moab Recreation & Aquatic Center		Derick Thompson membership	-207.50	-1,145.16
Bill Pmt -Check	03/22/2024	1244	PEHP Long-Term Disability		PP 3.3.24 - 3.16.24, LTD insurance payment	-396.41	-1,541.57
Bill Pmt -Check	03/22/2024	1245	Public Employees Health Program	1291		-470.92	-2,012.49
Bill Pmt -Check	03/11/2024	ACH	Health Equity		HSA monthly Admin Feesor Mar 2024	-38.25	-2,050.74
Check	03/01/2024	1240	Michael Johnson		employee loan per signed contract 2/28/24	-1,000.00	-3,050.74
Check	03/02/2024	ACH	NMI		Invoice 286480356, service 02/16 - 2/29/24	-25.76	-3,076.50
Check	03/22/2024	ACH	Utah Retirement Systems		3/22/24 payday ppend date 3/16/24	-14,560.19	-17,636.69
Check	03/20/2024	ACH	Utah Retirement Systems		3/8/24 payday ppend date 3/2/24	-15,329.36	-32,966.05
Check	03/05/2024	ACH	Mountain America Credit Union		Merchant Bankcard - scanner fee	-70.23	-33,036.28
Check	03/04/2024	ACH	Cardconnect		BankCard USA -CC merchant fees	-2,645.77	-35,682.05
Check	03/21/2024	ACH	NMI		Invoice 286701077 service 03/1- 3/18	-65.96	-35,748.01
Check	03/14/2024	ACH	AMCS Pay		AMCS group fees - March 2024	-4.00	-35,752.01
Check	03/28/2024	ACH	Mountain America Credit Union		Chargeback - 3/28/24, returned check	-22.00	-35,774.01
Check	03/22/2024	50023	Reed, Darren K		paper paycheck	-287.57	-36,061.58
Check	03/08/2024	50022	Utah State Tax Commission		garnishment payment	-292.63	-36,354.21
General Journal	03/09/2024	ACH	3/8/24 payroll		OPERATING ACCOUNTS:MACU Checking	-91,365.41	-127,719.62
General Journal	03/10/2024	ACH	3/22/24 payroll		Third Party ACH	-809.08	-128,528.70
General Journal	03/22/2024	ACH	3/22/24 payroll		OPERATING ACCOUNTS:MACU Checking	-77,696.52	-206,225.22
General Journal	03/22/2024	ACH	3/22/24 payroll garnishments		Third Party ACH	-809.08	-207,034.30
Total 1101-1 · MACU Payroll Checking						-207,034.30	-414,068.60
<b>1101 · Zions Bank Checking</b>							
Check	03/31/2024		Zions Bank		Service Charge	-50.00	-50.00
Transfer	03/29/2024		CC 9333 payment		Funds Transfer	-3,027.22	-3,077.22
Transfer	03/29/2024		CC 3922 payment		Funds Transfer	-3,127.22	-6,204.44
Transfer	03/29/2024		CC 3627 payment		Funds Transfer	-1,068.48	-7,272.92
Transfer	03/29/2024		CC 1018 payment		Funds Transfer	-348.28	-7,621.20
Transfer	03/06/2024		CC 3627 payment		Funds Transfer	-4,754.85	-12,376.05

## Solid Waste Special Service District #1 Expenditure Detail by Account

Type	Date	Num	Name	March 2024	Memo	Amount	Balance
Transfer	03/06/2024		CC 1018 payment		Funds Transfer	-1,000.00	-13,376.05
Total 1101 · Zions Bank Checking						-13,376.05	-13,376.05
Total 1100 · OPERATING ACCOUNTS						-372,457.07	-579,491.37
						<b>-372,457.07</b>	<b>-579,491.37</b>
<b>MACU subtotal Payroll</b>						<b>-\$207,034.30</b>	
<b>MACU Subtotal Operations</b>						<b>-\$152,046.72</b>	
<b>MACU TOTALS</b>						<b>-\$359,081.02</b>	
<b>Zions Subtotal Operations</b>						<b>-\$13,376.05</b>	
<b>Payroll Grand Total</b>						<b>-\$207,034.30</b>	
<b>Operations Grand Total</b>						<b>-\$165,422.77</b>	
<b>Expenditures Grand Total</b>						<b>-\$372,457.07</b>	
Fund Transfers to PTIF						\$0.00	
<b>Total Expenditures and Transfers</b>						<b>-\$372,457.07</b>	

**Canyonlands Solid Waste Service District**  
**Agenda Item G summary 4.24.24 Meeting**

Presenter: Lily Houghton

**Need or issue before the Board:**

Discussion of offering a special population discount to customers.

**Background:**

Per Grand County Treasurer, Christopher Kauffman, the following number of households currently qualify for and receive tax abatement from Grand County:

- City of Moab: 87
- Grand County: 100

City of Moab pricing has not increased yet in 2024. Assuming a discount is only offered for a regular 96-gallon trash cart and the discount offered was 30% to maintain the 2023 pricing this would cost the district \$800/month in revenue (100 households at \$8/mo. increase). If City rates increase by the percentage, and it is decided to offer a discount to maintain 2023 pricing for City residents, this would cost the district \$1,496/month.

**Recommendation:**

For the Board to consider offering a discount to current recipients of Grand County's Tax Abatement Program to maintain 2023 pricing in 2024.

Motion for: Motion to establish a 30% discount program for service fees to area residents that are current recipients of Grand County's Tax Abatement program.

No motion needed to not offer a special population discount program.

**Canyonlands Solid Waste Service District**  
**Agenda Item H summary 4.24.24 Meeting**

Presenter: Lily Houghton

**Need or issue before the Board:**

Update PTIF users who may amend PTIF account information.

**Background:**

Information on SWSSD1's PTIF account is out of date. The login provided is in the name of Hackley. Items to update include:

- Mailing address
- Phone number

Current authorized users are:

- Mary McGann
- Kalen Jones

**Recommendation:**

I ask the board to either task Mary McGann with updating SWSSD1's contact information, or designate Lily Houghton or Mike Kenerly as authorized users to update this data.

**Motion:**

Motion to appoint \_\_\_\_\_ as an authorized user to maintain correct information on Solid Waste SSD 1's PTIF account.





Office of the State Treasurer

Public Entity Resolution

1. Certification of Authorized Individuals

I, MARY MCGANN (Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of SOLID WASTE SSD1 (Name of Legal Entity). Please list at least two individuals.

Table with 4 columns: Name, Title, Email, Signature(s). Row 1: MARY MCGANN, CHAIR, gcmwss@gmail.com. Row 2: KALEN JONES, TREASURER, ''

The authority of the named individuals to act on behalf of SOLID WASTE SSD1 (Name of Legal Entity) shall remain in full force and effect until written revocation from SOLID WASTE SSD1 (Name of Legal Entity) is delivered to the Office of the State Treasurer.

2. Signature of Authorization

I, the undersigned, BOARD CHAIR (Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the 20 day of December, 2018, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

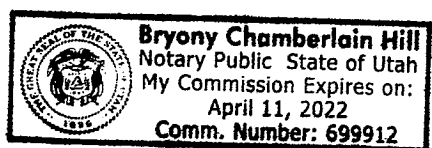
Table with 4 columns: Signature, Date, Printed Name, Title. Row 1: [Signature], 12-20-18, Mary McGann, Chair SWSSD #1

STATE OF UTAH )
COUNTY OF Grand )

Subscribed and sworn to me on this 20th day of December, 2018, by Mary McGann (Name), as Chair (Title) of Solid Waste Special Service District (Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature [Signature]

(seal)





**1. Certification of Authorized Individuals**

I, \_\_\_\_\_(Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of \_\_\_\_\_ (Name of Legal Entity). Please list at least two individuals. Each individual must have a unique email.

Name	Title	Email	Signature(s)
_____	_____	_____	_____
_____	_____	_____	_____

The authority of the named individuals to act on behalf of \_\_\_\_\_ (Name of Legal Entity) shall remain in full force and effect until written revocation from \_\_\_\_\_ (Name of Legal Entity) is delivered to the Office of the State Treasurer.

**2. Signature of Authorization**

I, the undersigned, \_\_\_\_\_(Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Signature	Date	Printed Name	Title
_____	_____	_____	_____

STATE OF UTAH )  
 ) §  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ (Name), as \_\_\_\_\_ (Title) of \_\_\_\_\_ (Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal) Signature\_\_\_\_\_